

**JAMES RIVER WATER AUTHORITY BOARD OF DIRECTORS
FLUVANNA COUNTY LIBRARY, 214 COMMONS BLVD.
PALMYRA, VIRGINIA**

**August 12, 2020
9:00 A.M.**

Present: Mark Dunning (Vice Chairman), Joe Chesser (Treasurer), Eric Dahl, and Christian Goodwin

Absent: D. D. Watson (Chairman), Troy Wade

Others Present: Brendan Hefty (Hefty, Wiley, and Gore)

CALL TO ORDER

Vice Chairman Dunning called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 9:00 a.m., and led the Board in the Pledge of Allegiance.

ADOPTION OF AGENDA

On the motion of Mr. Chesser, seconded by Mr. Dahl, which carried by a vote of 4-0, the agenda was adopted.

ITEMS FROM THE PUBLIC

There were no comments made by the public.

APPROVAL OF MINUTES OF PRECEDING MEETING

On the motion of Mr. Dahl, seconded by Mr. Chesser, which carried by a vote of 4-0, the Board approved the minutes of the July 8, 2020 meeting.

FINANCIAL REPORT

Mr. Chesser reviewed the bills in the Board packet. He reported a balance prior to bill payment of \$255,011.01, and stated that after payment the Authority's remaining balance would be \$148,483.37. Mr. Dahl noted that he had delivered a payment from Fluvanna and that one from Louisa was forthcoming. He also stated that the Authority would be requisitioning another roughly \$350,000 from debt proceeds. Mr. Goodwin asked about carryovers from the FY20 budget, and Mr. Dahl answered that they would be ready for consideration at the next meeting. On the motion of Mr. Dahl, seconded by Mr. Chesser, which passed by a vote of 4-0, the Board approved the payments and the Treasurer's report.

DISCUSSION/INFORMATION ITEMS

COE Application Processing

Mr. Goodwin stated that the Corps of Engineers had recently asked for written confirmation from the Authority that it would like review of the current permit suspended while the Authority considered alternative locations as had been discussed at prior meetings. He noted a draft letter in the Board's packet for consideration prior to execution by the Chairman. On the motion of Mr. Chesser, seconded by Mr. Dunning, the Board approved the letter by a 4-0 vote, and Mr. Dahl volunteered to take it to the Chairman for signature.

ACTION ITEMS

Timmons Group – Project Management / Coordination Services Budget Request

Mr. Goodwin reviewed the proposal in the Board packet, and discussion ensued regarding best practices for ongoing efforts. Mr. Dahl suggested a not to exceed overall amount for a set amount of time, after which the matter could be revisited for future consideration. Mr. Chesser asked what work would be going on outside of typical project management, and asked if work plans could be developed. Mr. Goodwin noted that Timmons was working on additional analysis of Option 1C as necessary, and that any work plans could be influenced by specific requests from the Corps of Engineers.

Mr. Dahl motioned to approve a budget for project management and coordination of \$30,000 over three months, with an additional budget for alternatives analysis or requests for additional information of \$30,000 which would require a notice to proceed from the Authority. Discussion ensued regarding who would have the authority to provide the notice to proceed, and it was agreed that this authority would rest with the Chairman after his review of a work plan for that specific analysis. The motion was approved by a vote of 4-0.

FY19 Audited Financial Statements

Mr. Dahl reviewed the financial statements prepared by Robinson, Farmer, Cox Associates for fiscal year 2019, noting that the audit report was delayed by the pandemic. He stated that the report showed roughly \$10.5M in assets with \$8.7M in liabilities, and reviewed major revenues, expenditures and cashflows. There were no management letter concerns. On the motion of Mr. Goodwin, seconded by Mr. Chesser, which passed by vote of 4-0, the audit was accepted.

CONSENT AGENDA

(none)

CLOSED SESSION

(none)

ADJOURNMENT

On the motion of Mr. Goodwin, seconded by Mr. Dahl, which carried by a vote of 4-0, the Board voted to adjourn the meeting at 9:32 a.m.

BY ORDER OF:

D.D. WATSON, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY

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