

**JAMES RIVER WATER AUTHORITY BOARD OF DIRECTORS
FLUVANNA COUNTY LIBRARY, 214 COMMONS BLVD.
PALMYRA, VIRGINIA
MAY 12, 2021
9:00 A.M.**

Due to the continuing impact of the COVID-19 pandemic, the meeting was held electronically via Zoom.

Present: D. D. Watson (Chairman), Mark Dunning (Vice Chairman), Joe Chesser (Treasurer), Eric Dahl, Troy Wade (arrived 9:05) and Christian Goodwin

Absent: (none)

CALL TO ORDER

Chairman Watson called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 9:01 a.m., and led the Board in the Pledge of Allegiance.

ADOPTION OF AGENDA

On the motion of Mr. Chesser seconded by Mr. Dahl, which carried by a vote of 5-0, the agenda was adopted.

ITEMS FROM THE PUBLIC

There were no comments made by the public.

APPROVAL OF MINUTES OF PRECEDING MEETING

On the motion of Mr. Goodwin, seconded by Mr. Dahl, which carried by a vote of 5-0, the Board approved the minutes of the April 14, 2021 meeting.

FINANCIAL REPORT

Mr. Chesser reviewed the bills as presented in the board's packet, noting a current balance of \$595,421.01 and a balance after the proposed bills of \$558,147.23. On the motion of Mr. Dahl, seconded by Mr. Dunning, which passed by a vote of 6-0, the report and bills were approved.

DISCUSSION/INFORMATION ITEMS

COE Permit Update

The Board received an update from Justin Curtis on the Corps of Engineers (COE) permit process. Mr. Justin Curtis reported that the JRWA was in the process of getting the cultural resources efforts underway at the Alternative 1C site, pending Board action on the proposal from Gray and

Pape. Landowner permission for the survey and artifacts is also necessary, and the Authority is working directly with the three landowners whose properties require deep testing, and sending letter to those on the remainder of the route which requires shovel testing. A form agreement has been circulated to the Board and Board approval for Mr. Dahl to sign the letters is necessary.

Mr. Curtis also reported that Gray and Pape has submitted a final proposal to complete the cultural resources survey on 1C. Last year, Gray and Pape's estimate for the efforts totaled \$155,000. This estimate was based on preliminary data. Engineering has added specificity, resources to be avoided, and a more precise footprint based on the updated bathymetric study's location of the pump station. The resulting cultural resources survey increases by roughly 60 acres. The quote includes multiple quotes for the deep trenching work, and GAI has worked with Gray and Pape in several efforts in an effort to control costs where reasonable. The next step is finalizing a work plan for review by GAI, the COE, and the Monacan Indian Nation. Gray and Pape's proposal estimates the entire process to take 135 days.

Mr. Wade motioned to allow Mr. Dahl to sign the landowner letters on the Authority's behalf. Mr. Dunning seconded the motion, which passed by a vote of 6-0.

Mr. Wade motioned to approve Gray and Pape's proposal for the cultural resources study. Mr. Chesser seconded the motion.

Mr. Dahl asked if the price was a not to exceed figure. Mr. Curtis responded that the quote included a set number of stated assumptions, such as the number of features to evaluate. The figure should not increase unless the proposal's assumptions are exceeded.

Mr. Goodwin asked about communications with regulatory agencies and other parties. Mr. Curtis stated that this alternative was recommended by the Monacans, and that they had agreed to a number of conditions per their earlier letter. Requirements include communication of the work plan with them, and the use of Gray and Pape. The work plan will also be communicated with COE and DHR, even though we are not technically in a formal consultation process for this location yet.

By a vote of 6-0, Gray and Pape's proposal was approved.

ACTION ITEMS

FY20 JRWA Audit

Mr. Dahl reported that the audit was slightly delayed due to COVID, and that Mr. David Foley from Robinson Farmer Cox Associates was also in the meeting to provide further detail. Mr. Dahl reviewed the audited financial statements. Mr. Foley reviewed the two results in the report, noting that the Independent Auditor's Report was an unmodified opinion, which is the most favorable opinion possible. He also stated that the Internal Controls review found no significant deficiencies or weaknesses. Mr. Foley noted that management was very responsive and helpful. On the motion of Mr. Goodwin, seconded by Mr. Chesser, the audit report was approved by a vote of 6-0.

Timmons Group – Additional Professional Services

Mr. Hines reported that Timmons had expended its initial \$30,000 project management budget over the past few months, noting that the JRWA had requested budgetary milestones to maintain fiscal transparency. The current request increases that initial amount by another \$30,000 for ongoing management and support at an estimated rate of \$10,000 per month. He also reviewed Timmons' proposal to support the cultural resources efforts through the expanded bathymetric survey, additional pump station engineering, limits of disturbance delineation, and survey work since GPS signals at the site are weak. These efforts would comprise an additional \$41,000 of work beyond the project management budget.

Mr. Dahl noted that the approval would need to be retroactive to 4/1 since some of these efforts were underway, and motioned to approve the entire \$71,000. Mr. Dunning asked if the motion could be broken into two parts, and Mr. Dahl agreed to do so. On Mr. Dahl's motion, seconded by Mr. Dunning, the proposal to increase the project management budget by \$30,000 was approved.

Mr. Dahl motioned to approve the \$41,000 for further tasks as noted in the proposal. Mr. Goodwin asked about the survey work and when Gray and Pape was aware that a GPS signal was insufficient. Mr. Hines responded that it was possible that not all of the survey work would be necessary, but that any survey work now would serve to reduce survey requirements during construction. Mr. Goodwin seconded the motion, which passed by a vote of 6-0.

CONSENT AGENDA

(none)

CLOSED SESSION

(none)

ADJOURNMENT

On the motion of Mr. Goodwin, seconded by Mr. Dunning, which carried by a vote of 6-0, the Board voted to adjourn the meeting at 9:54 a.m.

BY ORDER OF:

D.D. WATSON, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY