

**James River Water Authority  
Board of Directors Meeting  
214 Commons Blvd.  
Palmyra, VA 22963  
April 14, 2021  
9:00 A.M.**

Because of the continuing public health emergency related to COVID-19, the James River Water Authority (JRWA) Meeting is currently **closed to in-person attendance**.

Members of the public who wish to attend the meeting may do so remotely through Zoom.

**Join with Zoom App** (Computer, smartphone, tablet)

<https://us02web.zoom.us/j/88422346406?pwd=dlc0T2dlSmp6Tkw2MElDcmxRTlNzZz09>

**Meeting ID:** 884 2234 6406 /**Passcode:** 816174 /**Join by Phone:** (audio only) 1-301-715-8592

*Regular Meeting of the James River Water Authority Board of Directors*

- I. Call to Order**
- II. Adoption of Agenda**
- III. Items from the Public**
- IV. Approval of Minutes of Preceding Meeting**
  - a. February 10, 2021 – Regular Meeting
- V. Financial Report**
  - a. Bills Approval
    - i. Aqualaw
  - b. Bills to Ratify
    - i. US Bank
- VI. Discussion/Information Items**
  - a. Discussion – COE Permit
- VII. Action Items**
  - a. Action – FY20 to FY22 JRWA Capital Project Budget Carryover
- VIII. Consent Agenda**
- IX. Closed Meeting**
- X. Adjournment**

*The James River Water Authority Board of Directors reserves the right to amend and/or change the Agenda the day of the meeting.*

BY ORDER OF:  
D.D. WATSON, CHAIRMAN  
BOARD OF DIRECTORS  
JAMES RIVER WATER AUTHORITY

**JAMES RIVER WATER AUTHORITY BOARD OF DIRECTORS  
FLUVANNA COUNTY LIBRARY, 214 COMMONS BLVD.  
PALMYRA, VIRGINIA  
January 13, 2021  
9:00 A.M.**

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*Due to the continuing impact of the COVID-19 pandemic, the meeting was held electronically via Zoom.*

**Present:** D. D. Watson (Chairman), Mark Dunning (Vice Chairman), Joe Chesser (Treasurer), Troy Wade, Eric Dahl, and Christian Goodwin

**Absent:** (none)

**Others Present:** Brendan Hefty (Hefty, Wiley, and Gore); Justin Curtis (Aqualaw), Joe Hines and David Saunders (Timmons Group)

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**CALL TO ORDER**

The Chairman called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 9:02 a.m., and led the Board in the Pledge of Allegiance.

**ADOPTION OF AGENDA**

On the motion of Mr. Goodwin seconded by Mr. Wade, which carried by a vote of 5-0 (Mr. Chesser had connection issues), the agenda was adopted with the addition of a bill from Hefty, Wiley and Gore.

**ITEMS FROM THE PUBLIC**

There were no comments made by the public.

**APPROVAL OF MINUTES OF PRECEDING MEETING**

On the motion of Mr. Wade, seconded by Mr. Goodwin, which carried by a vote of 6-0, the Board approved the minutes of the November 18, 2020 meeting.

**FINANCIAL REPORT**

Mr. Dahl and Mr. Chesser reviewed the bills as presented in the board's packet with the addition of a quarterly bill from Hefty, Wiley and Gore for \$7,500. On the motion of Mr. Wade, seconded by Mr. Dunning, which passed by a vote of 6-0, the report and bills were approved.

**DISCUSSION/INFORMATION ITEMS**

## **COE Permit Update**

The Board received an update from Justin Curtis on the Corps of Engineers (COE) permit process. The bathymetric survey has been largely completed. In order to address a potential impact from a nearby historic site, two potential locations for the pump station were identified in case the matter becomes a concern. The bathymetric effort is nearly complete and within budget, and will identify the most advantageous location from an engineering standpoint. Mr. Dahl noted that he has had discussions with the property owner who owns both the property and the historic location, and that a meeting is scheduled with them early next week.

Mr. Curtis stated that information from this effort will be used by GAI to develop a work plan with Gray and Pape for the archeological work on the site and route. This plan will be reviewed by the Corps of Engineers, the Department of Historic Resources and the Monacan Indian Nation. A better budget estimate will be available at that time. Mr. Goodwin asked about the timeline, and Mr. Curtis noted that fieldwork should take roughly 45 days after the work plan is developed, which will take 4-6 weeks. The resulting fieldwork will be reported to the Board and then relevant agencies/parties.

Mr. Dunning asked if the survey work would identify relevant areas such as wells. Mr. Hines responded that the line could not be within 50' of any wells, and that septic systems also had to be avoided. VDH records will be utilized preliminarily for this purpose. Setbacks may also impact the route.

Mr. Hines also noted that the wetlands delineation at the current site will expire in August 2021. The COE will require a new delineation which is roughly estimated at \$25,000. Mr. Curtis recommended that we hold on that effort for the time being. If the current site is utilized, the time required for the archeological effort could be concurrently utilized to perform the delineation. Mr. Wade asked if the cost would change, and Mr. Hines noted that aside from normal inflation, there would be no difference.

Mr. Curtis noted that the preference would be for a Nationwide Permit 12 or 58 would be preferable for the Forsyth alternative, as opposed to the Individual Permit process for the current site.

A discussion of surveys ensued. Mr. Curtis also noted that prior to archeological work, landowner permission for the testing would be required as well as an agreement for artifact donation. The survey route will be slightly wider than the final route in order to accommodate minor shifts which may be necessary based on findings and other details. Mr. Curtis estimated that a list of relevant landowners would be available next week and that a draft notification is ready.

## **ACTION ITEMS**

### **Fiscal Year 2022 Budget**

Mr. Dahl reviewed the draft FY22 budget, noting that it was essentially unchanged and reviewing the debt service and the fact that future operational costs would increase when the system became operational. Mr. Wade asked if additional funding was advisable for administrative efforts to assist Mr. Dahl and Mr. Goodwin as they are taking care of much of the Board's direction at meetings.

Both responded that they were managing the workload at this time. On the motion of Mr. Goodwin, seconded by Mr. Wade, the Board approved the fiscal year 2022 budget in the amount of \$503,716 by a vote of 6-0.

**CONSENT AGENDA**

(none)

**CLOSED SESSION**

(none)

**ADJOURNMENT**

Mr. Dahl apologized for a delay in getting the Board packet up on the website, but noted that the meeting notice and connection info were available as planned.

Mr. Hefty noted that the minutes should include the fact that the meeting had been held virtually due to the pandemic.

On the motion of Mr. Wade, seconded by Mr. Dahl, which carried by a vote of 6-0, the Board voted to adjourn the meeting at 9:41 a.m.

BY ORDER OF:

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D.D. WATSON, CHAIRMAN  
BOARD OF DIRECTORS  
JAMES RIVER WATER AUTHORITY

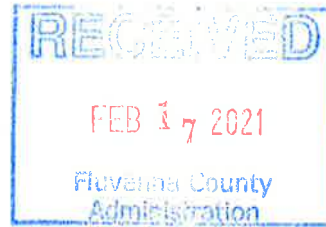
# AQUALAW

CHRISTOPHER D. POMEROY  
CHRIS@AQUALAW.COM

PH: 804.716.9021  
Fx: 804.716.9022

February 10, 2021

Mr. Eric Dahl  
Administrator  
Fluvanna County  
P.O. Box 540  
Palmyra, VA 22963



**Re: James River Water Authority**

Dear Eric:

Enclosed is our invoice for services rendered during January.

We greatly appreciate the opportunity to work with you. Please let me know if you have any questions.

Best regards,

A handwritten signature in blue ink that reads "Chris Pomeroy".

Christopher D. Pomeroy

Enclosure

cc: Brendan Hefty, Esq.

# AQUALAW

February 10, 2021

James River Water Authority  
P.O. Box 540  
Palmyra, VA 22963

Attention: Eric Dahl  
RE: General

Our File #: 0293-001  
Inv #: 13293

DATE	WORK PERFORMED	HOURS	AMOUNT	LAWYER
Jan-12-21	Teleconferences with B. Hefty, E. Dahl, and E. Tidlow in preparation for next day's Board meeting; teleconference with Monacans' counsel and send summary of the same to team; send email on landowner survey access to E. Dahl	1.20	498.00	JWC
Jan-13-21	Prepare for and participate in monthly Board meeting	1.30	539.50	JWC
Jan-14-21	Teleconferences with E. Dahl and J. Hines re bathymetric survey; send E. Dahl draft email summary of the same; send update to archeological consultants	0.50	207.50	JWC
	<b>Subtotal</b>	<u>3.00</u>	<u>\$1,245.00</u>	

**TOTAL AMOUNT THIS PERIOD**

\$1,245.00

Previous Balance

\$4,606.50

Previous Payments

\$0.00

**BALANCE DUE NOW**

**\$5,851.50**

Payment Remit Address: AquaLaw PLC, 6 South 5th Street, Richmond, Virginia 23219

Thank you for choosing AQUALAW PLC. (Tax ID No. 45-0484029)

Please call (804) 716-9021 ext. 224 with invoice questions.

Payment is appreciated within 30 days.

# AQUALAW

CHRISTOPHER D. POMEROY  
CHRIS@AQUALAW.COM

PH: 804.716.9021  
Fx: 804.716.9022

March 12, 2021

Mr. Eric Dahl  
Administrator  
Fluvanna County  
P.O. Box 540  
Palmyra, VA 22963



**Re: James River Water Authority**

Dear Eric:

Enclosed is our invoice for services rendered during February.

We greatly appreciate the opportunity to work with you. Please let me know if you have any questions.

Best regards,

A handwritten signature in blue ink that reads "Chris Pomeroy".

Christopher D. Pomeroy

Enclosure

cc: Brendan Hefty, Esq.

# AQUALAW

March 12, 2021

James River Water Authority  
P.O. Box 540  
Palmyra, VA 22963

Attention: Eric Dahl  
RE: General

Our File #: 0293-001  
Inv #: 13361

DATE	WORK PERFORMED	HOURS	AMOUNT	LAWYER
Feb-01-21	Teleconference with E. Tidlow (GAI) re status of archeological study plan; draft and circulate to team an action item list for Alt 1C survey completion	1.70	705.50	JWC
Feb-05-21	Teleconference with team re status of Alt 1C evaluation; follow up with counsel for Monacans	1.30	539.50	JWC
Feb-08-21	Teleconference with J. Hines re project status and timelines; update action item list and circulate same to team	0.50	207.50	JWC
Feb-10-21	Prepare for and participate in JRWA Board meeting	1.00	415.00	JWC
Feb-24-21	Teleconference with J. Hines re status of Alt 1C study and timeline for next steps	0.20	83.00	JWC
	<b>Subtotal</b>	<u>4.70</u>	<u>\$1,950.50</u>	

**TOTAL AMOUNT THIS PERIOD**

\$1,950.50

Previous Balance

\$5,851.50

Previous Payments

\$4,606.50

**BALANCE DUE NOW**

\$3,195.50

**Payment Remit Address: AquaLaw PLC, 6 South 5th Street, Richmond, Virginia 23219**

**Thank you for choosing AQUALAW PLC. (Tax ID No. 45-0484029)**

**Please call (804) 716-9021 ext. 224 with invoice questions.**

**Payment is appreciated within 30 days.**

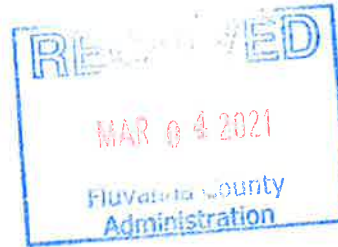




All of us serving you™

February 24, 2021

Mr. Steve Nichols  
James River Water Authority  
P.O. Box 540  
132 Main Street  
Palmyra, VA 22963



Subject: Semi-Annual Payment Amount  
VRA Pooled Financing Program, Series 2016A - James River Water Authority

Dear Mr. Nichols

Your principal and/or interest payment related to the referenced bond issue will be due on: 4/1/2021

Interest:	\$157,931.25
Principal:	\$0.00
Less Bill Credit:	\$1,138.99
<b>Total Due:</b>	<b>\$156,792.26</b>

Payments should be made payable to U.S. Bank N.A. on or before the due date, as follows:

**Wire Instructions:**

RBK: U.S. Bank N.A.  
ABA: 091000022  
BNF: SE WIRE CLRG  
A/C #: 173103781824  
OBI: Monique Green  
Ref: James River Water Authority - 214245000

**Checks – First Class Mail**

U.S. Bank Operations Center  
Attn: Trust Finance Management  
P.O. Box 86  
Lockbox Services-SDS 12-2699  
Minneapolis, MN 55486-2699

**Checks – Overnight Express Mail**

U.S. Bank Operations Center  
Lockbox Services-SDS 12-2699  
EP-MN-01LB  
1200 Energy Park Drive  
St. Paul, MN 55108

Please do not hesitate to call me if you have any questions or if I can be of any assistance.

Very truly yours,

Monique Green  
Vice President  
U.S. Bank N.A.  
EX-VA-URIT  
Two James Center  
1021 E Cary St., Suite 1850  
Richmond, VA 23219  
Tel: 804-343-1566  
Fax: 804-343-1572

## JAMES RIVER WATER AUTHORITY AGENDA ITEM

**Meeting Date:** April 14, 2021

<b>AGENDA TITLE:</b>	James River Water Authority Capital Budget Carryover				
<b>MOTION(s):</b>	<b>I move the James River Water Authority Board approve the carry-over of the unexpended FY20 JRWA Capital Project Budget in the amount of \$6,344,613.43 and reappropriate that amount to the FY21 JRWA Capital Project Budget.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>X</b>			
<b>CONTACT(S):</b>	Eric Dahl, Fluvanna County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, Fluvanna County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Effective July 1, 2020				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>At the end of FY20, the remaining James River Water Authority Capital Budget available was \$6,344,613.43</li> <li>It is necessary to carry-over the budget, as the proceeds are restricted and taken out for the benefit of James River Water Authority project.</li> </ul>				
	Category	FY20 Beginning Project Budget	FY20 Expended	FY20 Available Project Budget	
	Design / Build Construction	\$6,709,690.11	0	\$6,709,690.11	
	Professional Services	21,185.66	0	21,185.66	
	Permitting	0	360,565.72	-360,565.72	
	Consulting	218,946.33	244,642.95	-25,696.62	
	Contingency	0	0	0	
	<b>TOTALS</b>	<b>\$6,949,822.10</b>	<b>\$605,208.67</b>	<b>\$6,344,613.43</b>	
<b>FISCAL IMPACT:</b>	None, as the debt proceeds were issued for this project in FY16. This action will carry-over the remaining FY20 Capital Budget to FY21.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>X</b>			