

**James River Water Authority  
Board of Directors Meeting  
214 Commons Blvd.  
Palmyra, VA 22963  
July 14, 2021  
9:00 A.M.**

***Regular Meeting of the James River Water Authority Board of Directors***

- I. Call to Order**
- II. Adoption of Agenda**
- III. Items from the Public**
- IV. Approval of Minutes of Preceding Meeting**
  - a. May 12, 2021 – Regular Meeting
- V. Financial Report**
  - a. Bills Approval
    - i. AquaLaw
    - ii. GAI Consultants
    - iii. Fluvanna County – Certified Mail & Postage
    - iv. VACORP
  - b. Bills to Ratify
    - i. AquaLaw
    - ii. Timmons Group
- VI. Discussion/Information Items**
  - a. Discussion – COE Permit
- VII. Action Items**
- VIII. Consent Agenda**
- IX. Closed Meeting**
- X. Adjournment**

***The James River Water Authority Board of Directors reserves the right to amend and/or change the Agenda the day of the meeting.***

**BY ORDER OF:  
D.D. WATSON, CHAIRMAN  
BOARD OF DIRECTORS  
JAMES RIVER WATER AUTHORITY**

**JAMES RIVER WATER AUTHORITY BOARD OF DIRECTORS  
FLUVANNA COUNTY LIBRARY, 214 COMMONS BLVD.  
PALMYRA, VIRGINIA  
MAY 12, 2021  
9:00 A.M.**

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*Due to the continuing impact of the COVID-19 pandemic, the meeting was held electronically via Zoom.*

**Present:** D. D. Watson (Chairman), Mark Dunning (Vice Chairman), Joe Chesser (Treasurer), Eric Dahl, Troy Wade (arrived 9:05) and Christian Goodwin

**Absent:** (none)

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**CALL TO ORDER**

Chairman Watson called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 9:01 a.m., and led the Board in the Pledge of Allegiance.

**ADOPTION OF AGENDA**

On the motion of Mr. Chesser seconded by Mr. Dahl, which carried by a vote of 5-0, the agenda was adopted.

**ITEMS FROM THE PUBLIC**

There were no comments made by the public.

**APPROVAL OF MINUTES OF PRECEDING MEETING**

On the motion of Mr. Goodwin, seconded by Mr. Dahl, which carried by a vote of 5-0, the Board approved the minutes of the April 14, 2021 meeting.

**FINANCIAL REPORT**

Mr. Chesser reviewed the bills as presented in the board's packet, noting a current balance of \$595,421.01 and a balance after the proposed bills of \$558,147.23. On the motion of Mr. Dahl, seconded by Mr. Dunning, which passed by a vote of 6-0, the report and bills were approved.

**DISCUSSION/INFORMATION ITEMS**

**COE Permit Update**

The Board received an update from Justin Curtis on the Corps of Engineers (COE) permit process. Mr. Justin Curtis reported that the JRWA was in the process of getting the cultural resources efforts underway at the Alternative 1C site, pending Board action on the proposal from Gray and

Pape. Landowner permission for the survey and artifacts is also necessary, and the Authority is working directly with the three landowners whose properties require deep testing, and sending letter to those on the remainder of the route which requires shovel testing. A form agreement has been circulated to the Board and Board approval for Mr. Dahl to sign the letters is necessary.

Mr. Curtis also reported that Gray and Pape has submitted a final proposal to complete the cultural resources survey on 1C. Last year, Gray and Pape's estimate for the efforts totaled \$155,000. This estimate was based on preliminary data. Engineering has added specificity, resources to be avoided, and a more precise footprint based on the updated bathymetric study's location of the pump station. The resulting cultural resources survey increases by roughly 60 acres. The quote includes multiple quotes for the deep trenching work, and GAI has worked with Gray and Pape in several efforts in an effort to control costs where reasonable. The next step is finalizing a work plan for review by GAI, the COE, and the Monacan Indian Nation. Gray and Pape's proposal estimates the entire process to take 135 days.

Mr. Wade motioned to allow Mr. Dahl to sign the landowner letters on the Authority's behalf. Mr. Dunning seconded the motion, which passed by a vote of 6-0.

Mr. Wade motioned to approve Gray and Pape's proposal for the cultural resources study. Mr. Chessier seconded the motion.

Mr. Dahl asked if the price was a not to exceed figure. Mr. Curtis responded that the quote included a set number of stated assumptions, such as the number of features to evaluate. The figure should not increase unless the proposal's assumptions are exceeded.

Mr. Goodwin asked about communications with regulatory agencies and other parties. Mr. Curtis stated that this alternative was recommended by the Monacans, and that they had agreed to a number of conditions per their earlier letter. Requirements include communication of the work plan with them, and the use of Gray and Pape. The work plan will also be communicated with COE and DHR, even though we are not technically in a formal consultation process for this location yet.

By a vote of 6-0, Gray and Pape's proposal was approved.

## **ACTION ITEMS**

### **FY20 JRWA Audit**

Mr. Dahl reported that the audit was slightly delayed due to COVID, and that Mr. David Foley from Robinson Farmer Cox Associates was also in the meeting to provide further detail. Mr. Dahl reviewed the audited financial statements. Mr. Foley reviewed the two results in the report, noting that the Independent Auditor's Report was an unmodified opinion, which is the most favorable opinion possible. He also stated that the Internal Controls review found no significant deficiencies or weaknesses. Mr. Foley noted that management was very responsive and helpful. On the motion of Mr. Goodwin, seconded by Mr. Chessier, the audit report was approved by a vote of 6-0.

### **Timmons Group – Additional Professional Services**

Mr. Hines reported that Timmons had expended its initial \$30,000 project management budget over the past few months, noting that the JRWA had requested budgetary milestones to maintain fiscal transparency. The current request increases that initial amount by another \$30,000 for ongoing management and support at an estimated rate of \$10,000 per month. He also reviewed Timmons' proposal to support the cultural resources efforts through the expanded bathymetric survey, additional pump station engineering, limits of disturbance delineation, and survey work since GPS signals at the site are weak. These efforts would comprise an additional \$41,000 of work beyond the project management budget.

Mr. Dahl noted that the approval would need to be retroactive to 4/1 since some of these efforts were underway, and motioned to approve the entire \$71,000. Mr. Dunning asked if the motion could be broken into two parts, and Mr. Dahl agreed to do so. On Mr. Dahl's motion, seconded by Mr. Dunning, the proposal to increase the project management budget by \$30,000 was approved.

Mr. Dahl motioned to approve the \$41,000 for further tasks as noted in the proposal. Mr. Goodwin asked about the survey work and when Gray and Pape was aware that a GPS signal was insufficient. Mr. Hines responded that it was possible that not all of the survey work would be necessary, but that any survey work now would serve to reduce survey requirements during construction. Mr. Goodwin seconded the motion, which passed by a vote of 6-0.

#### **CONSENT AGENDA**

(none)

#### **CLOSED SESSION**

(none)

#### **ADJOURNMENT**

On the motion of Mr. Goodwin, seconded by Mr. Dunning, which carried by a vote of 6-0, the Board voted to adjourn the meeting at 9:54 a.m.

BY ORDER OF:

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D.D. WATSON, CHAIRMAN  
BOARD OF DIRECTORS  
JAMES RIVER WATER AUTHORITY

# AQUALAW

CHRISTOPHER D. POMEROY  
CHRIS@AQUALAW.COM

PH: 804.716.9021  
Fx: 804.716.9022

May 14, 2021

Mr. Eric Dahl  
Administrator  
Fluvanna County  
P.O. Box 540  
Palmyra, VA 22963



**Re: James River Water Authority**

Dear Eric:

Enclosed is our invoice for services rendered during April.

We greatly appreciate the opportunity to work with you. Please let me know if you have any questions.

Best regards,

Christopher D. Pomeroy

Enclosure

cc: Brendan Hefty, Esq.

# AQUALAW

May 13, 2021

James River Water Authority  
P.O. Box 540  
Palmyra, VA 22963

Attention: Eric Dahl  
RE: General

Our File #: 0293-001  
Inv #: 13498

DATE	WORK PERFORMED	HOURS	AMOUNT	LAWYER
Apr-09-21	Teleconference with project team to review current status and next steps for survey of alternative pump station location	0.70	290.50	JWC
Apr-14-21	Prepare for and attend JRWA Board meeting; review and comment on draft meeting minutes	1.00	415.00	JWC
Apr-23-21	Teleconference with agency staff re status of the Forsyth alternative evaluation; send update on week's developments re the same to C. Goodwin and E. Dahl	0.50	207.50	JWC
Apr-28-21	Teleconference with J. Glenn re cultural resource study tasks and timeline; teleconference with E. Dahl and K. Harris to coordinate landowner outreach and survey permission forms; review and comment on survey permission forms and cover letter; draft outline of key issues to discuss with landowners at pump station site and Rivanna River crossing to facilitate outreach by Fluvanna County staff	2.40	996.00	JWC
<b>Subtotal</b>		<b>4.60</b>	<b>\$1,909.00</b>	
<b>TOTAL AMOUNT THIS PERIOD</b>			<b>\$1,909.00</b>	
Previous Balance			\$1,411.00	
Previous Payments			\$0.00	
<b>BALANCE DUE NOW</b>			<b>\$3,320.00</b>	

Payment Remit Address: AquaLaw PLC, 6 South 5th Street, Richmond, Virginia 23219

Thank you for choosing AQUALAW PLC. (Tax ID No. 45-0484029)

Please call (804) 716-9021 ext. 224 with invoice questions.

Payment is appreciated within 30 days.

# AQUALAW

CHRISTOPHER D. POMEROY  
CHRIS@AQUALAW.COM

PH: 804.716.9021  
FX: 804.716.9022

June 8, 2021

Mr. Eric Dahl  
Administrator  
Fluvanna County  
P.O. Box 540  
Palmyra, VA 22963



**Re: James River Water Authority**

Dear Eric:

Enclosed is our invoice for services rendered during May.

We greatly appreciate the opportunity to work with you. Please let me know if you have any questions.

Best regards,

A handwritten signature in blue ink that reads "Chris Pomeroy". The signature is fluid and cursive.

Christopher D. Pomeroy

Enclosure

cc: Brendan Hefty, Esq.



June 8, 2021

James River Water Authority  
P.O. Box 540  
Palmyra, VA 22963

Attention: Eric Dahl  
RE: General

Our File #: 0293-001  
Inv #: 13571

DATE	WORK PERFORMED	HOURS	AMOUNT	LAWYER
May-04-21	Submit FOIA request to DMME for permit record	1.10	363.00	EBE
	Virtual meeting with C. Goodwin and E. Dahl re cultural resources survey of Forsyth alternative	0.70	290.50	JWC
May-06-21	Review revised proposal information from Gray & Pape and confer with GAI on the same; send update to E. Dahl and C. Goodwin on the same; review third-party mineral lease and mining permit along Forsyth alternative route and send assessment of the same to E. Dahl and C. Goodwin; draft customized survey access and artifact donation agreements for Rose and Scenic River Ranch properties; send same to GAI for technical comments re survey needs	4.40	1,826.00	JWC
May-07-21	Virtual meeting with J. Hines and D. Saunders re mineral lease and mining permit along potential water line route; follow up with E. Tidlow re potential effect of same on cultural resources survey; check-in teleconference with Monacan's counsel; virtual meeting with E. Dahl and C. Goodwin re Gray & Pape proposal; follow up with consulting team re the same	3.60	1,494.00	JWC
May-10-21	Virtual meeting with team to review cultural resources study proposal for the Forsyth alternative; follow up call with C. Goodwin on the same	1.20	498.00	JWC
May-11-21	Virtual meeting with team to review updated cultural resources study proposal	1.00	415.00	JWC
May-12-21	Prepare for and participate in JRWA Board meeting; post-meeting follow up with counsel for the Monacan Indian Nation; review and comment on draft meeting minutes	1.40	581.00	JWC
May-21-21	Correspond with Monacan counsel re review of archeological survey workplan for Forsyth alternative; respond to questions from GAI re workplan process and protocols; virtual meeting with GAI and Gray & Pape team to coordinate process and protocols for workplan preparation and consultation with interested parties	2.10	871.50	JWC





June 8, 2021

James River Water Authority  
P.O. Box 540  
Palmyra, VA 22963

Attention: Eric Dahl  
RE: General

Our File #: 0293-001  
Inv #: 13571

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May-04-21	Submit FOIA request to DMME for permit record	1.10	363.00	EBE
	Virtual meeting with C. Goodwin and E. Dahl re cultural resources survey of Forsyth alternative	0.70	290.50	JWC
May-06-21	Review revised proposal information from Gray & Pape and confer with GAI on the same; send update to E. Dahl and C. Goodwin on the same; review third-party mineral lease and mining permit along Forsyth alternative route and send assessment of the same to E. Dahl and C. Goodwin; draft customized survey access and artifact donation agreements for Rose and Scenic River Ranch properties; send same to GAI for technical comments re survey needs	4.40	1,826.00	JWC
May-07-21	Virtual meeting with J. Hines and D. Saunders re mineral lease and mining permit along potential water line route; follow up with E. Tidlow re potential effect of same on cultural resources survey; check-in teleconference with Monacan's counsel; virtual meeting with E. Dahl and C. Goodwin re Gray & Pape proposal; follow up with consulting team re the same	3.60	1,494.00	JWC
May-10-21	Virtual meeting with team to review cultural resources study proposal for the Forsyth alternative; follow up call with C. Goodwin on the same	1.20	498.00	JWC
May-11-21	Virtual meeting with team to review updated cultural resources study proposal	1.00	415.00	JWC
May-12-21	Prepare for and participate in JRWA Board meeting; post-meeting follow up with counsel for the Monacan Indian Nation; review and comment on draft meeting minutes	1.40	581.00	JWC
May-21-21	Correspond with Monacan counsel re review of archeological survey workplan for Forsyth alternative; respond to questions from GAI re workplan process and protocols; virtual meeting with GAI and Gray & Pape team to coordinate process and protocols for workplan preparation and consultation with interested parties	2.10	871.50	JWC

May-25-21	Biweekly virtual meeting with team re project status; follow up teleconference with B. Hefty re next steps	1.20	498.00	JWC
May-28-21	Teleconference with E. Dahl and K. Harris re landowner access and artifact donation agreements; revise agreements for Rose and Scenic River Ranch parcels and send same to E. Dahl	0.70	290.50	JWC

**Subtotal****17.40      \$7,127.50****TOTAL AMOUNT THIS PERIOD****\$7,127.50**

Previous Balance

\$3,320.00

Previous Payments

\$1,411.00

**BALANCE DUE NOW****\$9,036.50****Payment Remit Address: AquaLaw PLC, 6 South 5th Street, Richmond, Virginia 23219****Thank you for choosing AQUALAW PLC. (Tax ID No. 45-0484029)****Please call (804) 716-9021 ext. 224 with invoice questions.****Payment is appreciated within 30 days.**



# INVOICE

County of Fluvanna  
P.O. Box 540  
Palmyra, VA 22963  
434-591-1910 434-591-1913

DATE: JUNE 30, 2021  
INVOICE # JWRA REIMBURSEMENT

TO James River Water Authority  
c/o County of Fluvanna  
P.O. Box 540  
Palmyra, VA 22963

CONTACT	DEPARTMENT	PAYMENT TERMS	DUE DATE
Eric Dahl			On arrival

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
	Fluvanna County Postage Machine – Parcel owners follow-up letters: Survey Access and Artifact Donation Form		
	May		\$ 43.21
	June		\$ 22.95
	Credit Card - Certified Mail Postage – May 12, 2021 - Parcel owners letters: First letter, Survey Access and Artifact Donation Agreement		249.15
			<b>\$315.31</b>

Make all checks payable to **County of Fluvanna**

Thank you for your business!

JRW A



PALMYRA  
13683 JAMES MADISON HWY  
PALMYRA, VA 22963-4300  
(800)275-8777

05/12/2021 03:12 PM

Product	Qty	Unit Price	Price
PurpleHeartMedal	33	\$0.55	\$18.15
First-Class Mail® Letter	1		\$0.55
Fork Union, VA 23055 Weight: 0 lb 0.80 oz Estimated Delivery Date Sat 05/15/2021 Certified Mail® Tracking #: 70153010000196080335 Return Receipt Tracking #: 9590 9401 0157 5234 5267 59			
Total			\$7.00
First-Class Mail® Letter	1		\$0.55
Henrico, VA 23238 Weight: 0 lb 0.80 oz Estimated Delivery Date Sat 05/15/2021 Certified Mail® Tracking #: 70153010000196080359 Return Receipt Tracking #: 9590 9401 0157 5234 5267 04			
Total			\$7.00
First-Class Mail® Letter	1		\$0.55
Henrico, VA 23238 Weight: 0 lb 0.80 oz Estimated Delivery Date Sat 05/15/2021 Certified Mail® Tracking #: 70153010000196080366 Return Receipt Tracking #: 9590 9401 0157 5234 5266 81			
Total			\$7.00
First-Class Mail® Letter	1		\$0.55
Henrico, VA 23233 Weight: 0 lb 0.80 oz Estimated Delivery Date Sat 05/15/2021 Certified Mail® Tracking #: 70153010000196080342 Return Receipt Tracking #: 9590 9401 0157 5234 5267 66			
Total			\$7.00

First-Class Mail® Letter	1	\$0.55
Standardsville, VA 22973 Weight: 0 lb 0.80 oz Estimated Delivery Date Sat 05/15/2021 Certified Mail® Tracking #: 70153010000196080373 Return Receipt Tracking #: 9590 9401 0157 5234 5266 74		
Total		\$7.00
First-Class Mail® Letter	1	\$0.55
Richmond, VA 23219 Weight: 0 lb 0.80 oz Estimated Delivery Date Sat 05/15/2021 Certified Mail® Tracking #: 70153010000196080434 Return Receipt Tracking #: 9590 9401 0157 5234 5266 12		
Total		\$7.00
First-Class Mail® Letter	1	\$0.55
Henrico, VA 23238 Weight: 0 lb 0.80 oz Estimated Delivery Date Sat 05/15/2021 Certified Mail® Tracking #: 70153010000196080410 Return Receipt Tracking #: 9590 9401 0157 5234 5266 36		
Total		\$7.00
First-Class Mail® Letter	1	\$0.55
Vernon Hills, IL 60061 Weight: 0 lb 0.80 oz Estimated Delivery Date Mon 05/17/2021 Certified Mail® Tracking #: 70153010000196080380 Return Receipt Tracking #: 9590 9401 0157 5234 5266 67		
Total		\$7.00
First-Class Mail® Letter	1	\$0.55
Ruckersville, VA 22968 Weight: 0 lb 0.80 oz Estimated Delivery Date Sat 05/15/2021 Certified Mail® Tracking #: 70153010000196080397 Return Receipt Tracking #: 9590 9401 0157 5234 5266 50		
Total		\$7.00

First-Class Mail® 1 \$0.55  
Letter  
Columbia, VA 23038  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080564  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 19  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Scottsville, VA 24590  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080533  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 33  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080601  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 72  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080595  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 89  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080557  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 26  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Pearl River, LA 70452  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Mon 05/17/2021  
Certified Mail® \$3.60  
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Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 40  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
New Canton, VA 23123  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080526  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 57  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Lovingston, VA 22949  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080663  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 88  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Scottsville, VA 24590  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080649  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 95  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Scottsville, VA 24590  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080632  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5270 08  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Arlington, VA 22205  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080670  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 71  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
New Canton, VA 23123  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
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Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 64  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Columbia, VA 23038  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080427  
Return Receipt \$2.85  
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Total \$7.00

First-Class Mail® 1 \$0.55  
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Richmond, VA 23219  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080441  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5267 73  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080458  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5267 80  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080465  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 03  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080472  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 10  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080489  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 27  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080496  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 34  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
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Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 41  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080625  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 58  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Crozier, VA 23039  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080618  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 65  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080588  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5268 96  
Total \$7.00

First-Class Mail® 1 \$0.55  
Letter  
Fork Union, VA 23055  
Weight: 0 lb 0.80 oz  
Estimated Delivery Date  
Sat 05/15/2021  
Certified Mail® \$3.60  
Tracking #: 70153010000196080571  
Return Receipt \$2.85  
Tracking #: 9590 9401 0157 5234 5269 02  
Total \$7.00

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Grand Total: \$249.15  
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Credit Card Remitted \$249.15

Card Name: VISA  
Account #: XXXXXXXXXXXX1827  
Approval #: 018201  
Transaction #: 557  
AID: A0000000031010 Chip  
AL: VISA CREDIT  
PIN: Verified  
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USPS is experiencing unprecedented volume  
increases and limited employee  
availability due to the impacts of  
COVID-19. We appreciate your patience.  
\*\*\*\*\*

Text your tracking number to 28777 (2USPS)  
to get the latest status. Standard Message  
and Data rates may apply. You may also  
visit [www.usps.com](http://www.usps.com) USPS Tracking or call  
1-800-222-1811.

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Thank you for your business.

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Go to: <https://postalexperience.com/Pos>  
or scan this code with your mobile device,



or call 1-800-410-7420.

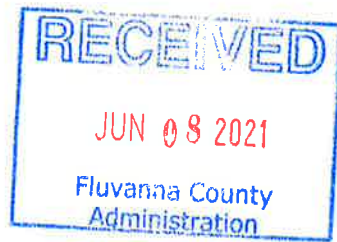
-----  
UFN: 516900-0777  
Receipt #: 840-52300128-2-1892368-2  
Clerk: 06



# INVOICE

Pittsburgh  
385 East Waterfront Drive  
Homestead, PA 15120-5005

T 412.476.2000  
F 412.476.2020



Eric Dahl  
James River Water Authority  
132 Main St  
PO Box 540  
Palmyra, VA 22963

June 2, 2021  
Project No: C190908.00  
Invoice No: 2163244

Project C190908.00 JRWA - cultural oversight - water supply project  
Planning & Coordination with Council & subconsultant

**Professional Services Through May 15, 2021**

Task 001 Consultation and Document Review

**Professional Personnel**

	Hours	Rate	Amount
E08 ; Assistant Director			
Tidlow, Evelyn	11.50	175.00	2,012.50
E06 ; Cultural Resources Managers			
Glenn, Jonathan	10.00	128.00	1,280.00
Totals	21.50		3,292.50
<b>Total Labor</b>			<b>3,292.50</b>
<b>Total this Task</b>			<b>\$3,292.50</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	3,292.50	112,262.89	115,555.39
Limit			419,885.59
Remaining			304,330.20

**Total this Invoice \$3,292.50**





June 4, 2021

Mr. Eric Dahl  
James River Water Authority  
Fluvanna County Office Building  
132 Main Street  
PO Box 540  
Palmyra, VA 22963

**Re: JRWA – Additional Professional Services for Project Management / Coordination and Additional Analysis of Alternative 1C: Invoices for Professional Service through April 30, 2021 and May 30, 2021**

Dear Mr. Dahl:

Attached is the invoice for additional time & material services for the professional services completed through April 30, 2021 and May 30, 2021 by Timmons Group related to general project management / coordination and associated meetings as well as the invoice for Additional Analysis of Alternative 1C.

Following is a summary of the work completed associated with the above referenced invoices:

**Project Management / Coordination**

- Coordination and preparation of materials for JRWA, GAI & AquaLaw review.
- Preparation for and attendance of the April and May 2021 JRWA Board Meeting
- Coordination related to potential limits of disturbance (LOD) for Alternative 1C such that GAI can provide Gray & Pape. Discussion of construction related items and logistics for downstream Alternative 1C and PS location (across from Cobbs Creek PS site).
- Environmental Coordination for Alt 1C routing.
- Bi-Weekly Coordination Call for CR Coordination
- Phone and email communications with above parties throughout the invoice period.
- Key personnel related to above activities included Eli Wright, Lina Kim, David Saunders & Joe Hines.

**Task 1 - Bathymetric Survey / Riverbank Survey**

- Original and Expanded Scope 100% Complete

**Task 2 - Concept Design & Location of Intake and Pump Station**

- Original and Expanded Scope 100% Complete.

**Task 3 - Develop potential Limits of Disturbance for Alternative 1C**

- Original and Expanded Scope 100% Complete.

**Task 4 – Coordination with GAI**

- Included in the Project Management / Coordination Invoice.

**Task 5 - Field Survey in support of Cultural Resources Work**

No work to date has been completed under this T&M Scope of Services.

Thanks for your the opportunity to be of continued service to the JRWA on this important project. Please feel free to contact us with any questions regarding this invoice or our team's services.

Respectfully submitted,



Joseph C. Hines, PE, MBA  
Senior Principal



David J. Saunders, PE, DBIA  
Senior Principal

Attachments:

Invoices for Professional Services through April 30, 2021 and May 30, 2021



## INVOICE

Eric Dahl  
James River Water Authority  
Fluvanna County Office Building  
132 Main Street  
PO Box 540  
Palmyra, VA 22963

May 11, 2021  
Project No: 39677.002  
Invoice No: 263367  
Due Date: June 10, 2021

<b>Invoice Total</b>	<b>5,115.00</b>
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Project 39677.002 JRWA - Management/Coordination & Svcs

### Professional Services through April 30, 2021

Phase U03 General Project Management Services

#### Professional Personnel

	Hours	Rate	Amount	
Sr. Principal	18.00	275.00	4,950.00	
Sr. Environmental Scientist	1.50	110.00	165.00	
Totals	19.50		5,115.00	
<b>Total Labor</b>				<b>5,115.00</b>
		<b>Total this Phase</b>		<b>5,115.00</b>
		<b>Total this Invoice</b>		<b>5,115.00</b>

#### Outstanding Invoices

Number	Date	Balance
257620	3/9/2021	9,379.28
259373	4/6/2021	9,202.50
<b>Total</b>		<b>18,581.78</b>

Please Remit to:  
1001 Boulders Pkwy, Suite 300  
Richmond, VA 23225  
804.200.6500

Federal Tax ID: 54-1301413

EFT Remittance:  
Towne Bank | Glen Allen, VA  
ABA #051408949 | A/C #0281001456  
ap@timmons.com



## INVOICE

Eric Dahl  
James River Water Authority  
Fluvanna County Office Building  
132 Main Street  
PO Box 540  
Palmyra, VA 22963

June 3, 2021  
Project No: 39677.002  
Invoice No: 264665  
Due Date: July 3, 2021

<b>Invoice Total</b>	<b>4,000.00</b>
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Project 39677.002 JRWA - Management/Coordination & Svcs

### Professional Services through May 30, 2021

Phase U03 General Project Management Services

#### Professional Personnel

	Hours	Rate	Amount	
Sr. Principal	12.00	275.00	3,300.00	
Project Engineer II	7.00	100.00	700.00	
Totals	19.00		4,000.00	
<b>Total Labor</b>				<b>4,000.00</b>
		<b>Total this Phase</b>		<b>4,000.00</b>
		<b>Total this Invoice</b>		<b>4,000.00</b>

#### Outstanding Invoices

Number	Date	Balance
263367	5/11/2021	5,115.00
<b>Total</b>		<b>5,115.00</b>

Please Remit to:  
1001 Boulders Pkwy, Suite 300  
Richmond, VA 23225  
804.200.6500

Federal Tax ID: 54-1301413

EFT Remittance:  
Towne Bank | Glen Allen, VA  
ABA #051408949 | A/C #0281001456  
ap@timmons.com



## INVOICE

Eric Dahl  
James River Water Authority  
Fluvanna County Office Building  
132 Main Street  
PO Box 540  
Palmyra, VA 22963

June 3, 2021  
Project No: 39677.003  
Invoice No: 264666  
Due Date: July 3, 2021

<b>Invoice Total</b>	<b>16,000.00</b>
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Project 39677.003 JRWA Additional Analysis for Alter 1C

### Professional Services through May 30, 2021

Phase	U01	Bathymetric Survey / Riverbank Survey	
Total		12,400.00	
Percent Complete	100.00	Total Earned	12,400.00
		Previous Fee Billing	9,900.00
		Current Fee Billing	2,500.00
		<b>Total</b>	<b>2,500.00</b>
		<b>Total this Phase</b>	<b>2,500.00</b>

Phase	U02	Concept Design & Location of Intake & PS	
Total		19,500.00	
Percent Complete	100.00	Total Earned	19,500.00
		Previous Fee Billing	9,500.00
		Current Fee Billing	10,000.00
		<b>Total</b>	<b>10,000.00</b>
		<b>Total this Phase</b>	<b>10,000.00</b>

Phase	U03	Develop Potential LOD for Alternative 1C	
Total		13,000.00	
Percent Complete	100.00	Total Earned	13,000.00
		Previous Fee Billing	9,500.00
		Current Fee Billing	3,500.00
		<b>Total</b>	<b>3,500.00</b>

Please Remit to:  
1001 Boulders Pkwy, Suite 300  
Richmond, VA 23225  
804.200.6500

Federal Tax ID: 54-1301413

**EFT Remittance:**  
Towne Bank | Glen Allen, VA  
ABA #051408949 | A/C #0281001456  
ap@timmons.com

Project	39677.003	JRWA Additional Analysis for Alter 1C	Invoice	264666
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Total this Phase

3,500.00

Phase	U04	Survey Service Support Cultural Resource	
Total this Phase			-
Total this Invoice			<u>16,000.00</u>

Please Remit to:

1001 Boulders Pkwy, Suite 300

Richmond, VA 23225

804.200.6500

Federal Tax ID: 54-1301413

EFT Remittance:

Towne Bank | Glen Allen, VA

ABA #051408949 | A/C #0281001456

ap@timmons.com

Invoice Date	06/17/2021
Due Date	07/01/2021
Contract Number	VA-JA-797A-22
Invoice Number	79756
Total Contribution	\$1,828.00
Amount Due	\$1,808.00



James River Water Authority  
132 Main Street  
Palmyra , VA 22963

844-986-2705  
1819 Electric Road, Suite C  
Roanoke , VA 24018

CONTRACT #	VA-JA-797A-22	EFFECTIVE DATE :	07/01/2021	EXPIRATION DATE:	07/01/2022
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LINE OF COVERAGE	PAYMENT PLAN	AMOUNT
BUSINESS AUTO	Annual	\$150.00
CRIME	Annual	\$675.00
CYBER	Annual	Included
ENVIRONMENTAL LIABILITY	Annual	Included
GENERAL LIABILITY	Annual	\$453.00
PUBLIC OFFICIALS LIABILITY	Annual	\$550.00
DIVIDEND CREDIT(PC)	Annual	(\$20.00)
<b>Total Amount Due:</b>		<b>\$1,808.00</b>

*A late charge of 1% per month (12% per annum) will be assessed for premiums received 30 days after the invoice due date shown above.*

Please make checks payable to VACORP and include invoice remittance form.  
If making payment by ACH, please email [Accounting@riskprograms.com](mailto:Accounting@riskprograms.com) and include payment amount, date of payment, and applicable invoice number(s).

Please note hybrid-disability payments must be made separately.  
If making payment by ACH, hybrid payments must be transmitted to separate VACORP account.

**THANK YOU FOR YOUR CONTINUED SUPPORT!**

**PLEASE RETURN THIS PORTION WITH REMITTANCE**

Member	Contract #	Invoice #	Due Date	Amount Due	Enclosed
James River Water Authority	VA-JA-797A-22	79756	07/01/2021	\$1,808.00	<input type="text"/>

**Remit to:**  
VACORP  
1819 Electric Road, Suite C  
Roanoke , VA 24018