

**James River Water Authority
Board of Directors Meeting
Fluvanna County Administration Building- Morris Room
132 Main Street
Palmyra, VA 22963
April 12, 2023
9:00 A.M.**

Regular Meeting of the James River Water Authority Board of Directors

- I. Call to Order**
- II. Adoption of Agenda**
- III. Approval of Minutes of Preceding Meeting**
 - a. March 8, 2023 – Regular Meeting
- IV. Financial Report**
 - a. Bill Approval
 - i. Aqualaw
 - ii. GAI Consultants
 - iii. Fluvanna County
 - iv. R. Christopher Goodwin & Associates, Inc.
 - v. Timmons Group
- V. Public Information and Discussion**
 - a. Discussion – Project Status Update
- VI. Action Items**
- VII. Consent Agenda**
- VIII. Closed Meeting**
- IX. Adjournment**

The James River Water Authority Board of Directors reserves the right to amend and/or change the Agenda the day of the meeting.

BY ORDER OF:
D.D. WATSON, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY

**JAMES RIVER WATER AUTHORITY BOARD OF DIRECTORS
FLUVANNA COUNTY ADMINISTRATION BUILDING
PALMYRA, VIRGINIA
March 8, 2023
9:00 A.M.**

Present: D. D. Watson (Chairman), Eric Anderson (Vice Chairman), Christian Goodwin, Eric Dahl

Absent: Eric Purcell, Joe Chesser (Treasurer)

CALL TO ORDER

Chairman Watson called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 9:00 a.m. and led the Board in the Pledge of Allegiance.

ADOPTION OF AGENDA

On the motion of Mr. Anderson, seconded by Mr. Goodwin, which carried by a vote of 4-0, the agenda was adopted with the addition of an Action Item for consideration of solicitation and proposals for phase three treatment plan efforts.

ITEMS FROM THE PUBLIC

(none)

APPROVAL OF MINUTES OF PRECEDING MEETING

On the motion of Mr. Dahl, seconded by Mr. Anderson, which carried by a vote of 4-0, the Board approved the draft minutes from the preceding meeting.

FINANCIAL REPORT

Mr. Dahl briefed the Board on bills in the packet for consideration. On the motion of Mr. Goodwin, seconded by Mr. Anderson, the bills were approved by a vote of 4-0.

PUBLIC INFORMATION AND DISCUSSION

Discussion – Project Status Update

Mr. Justin Curtis of Aqualaw provided an update on the project status. Work by the project team on the phase three treatment plan is wrapping up for the Corps of Engineers permit application, and Goodwin and Associates is currently working on that. For the Department of Environmental Quality (DEQ) permit, the application has gone through DEQ's internal review and has been circulated for review by other agencies. Some minor clarifications and details were requested, which the project team provided. DEQ is finalizing the technical review and modeling, which is expected to be completed quickly. DEQ will then issue a draft permit for our review, after which it

will be published for a 30-day comment period before final approval and issuance. Regarding the Virginia Marine Resources Commission permit, the Virginia General Assembly passed House Bill 2181 and is now awaiting signature by the governor. This legislation eliminates duplicative permitting efforts and would negate the need for this permit since the JRWA is already pursuing a DEQ permit that involves stream crossings.

Mr. Goodwin asked if the Department of Historic Resources had been briefed on the JRWA's intent to submit multiple phases of the application at once, as had been discussed at prior meetings. Mr. Curtis replied that they had and were amenable to the same.

ACTION ITEMS

Mr. Hefty reported that Goodwin and Associates has drafted the phase three treatment plan, which will be submitted for agency review. When it is approved, the JRWA will need to solicit proposals in accordance with the Virginia Public Procurement Act to complete the phase three work. Goodwin and Associates is qualified to complete the work and the JRWA would benefit from allowing them to propose even though they developed the treatment plan. State code prohibits this, unless it would restrict viable proposals and inhibit efforts at effective procurement.

On a motion by Mr. Goodwin, seconded by Mr. Anderson, which passed by a vote of 4-0, the JRWA approved permitting R. Christopher Goodwin & Associates to submit a proposal for the Phase III Treatment Plan Services or any portion thereof because the exclusion of Goodwin & Associates would limit the number of potential qualified offerors in a manner contrary to the best interests of the James River Water Authority.

CONSENT AGENDA

(none)

CLOSED SESSION

On the motion of Mr. Anderson, seconded by Mr. Goodwin, which carried by a vote of 4-0, the Board voted to enter Closed Session at 9:19 a.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711(A)(3), the acquisition/disposition of property associated with the pump station.

RESUMPTION OF REGULAR SESSION

On the motion of Mr. Goodwin, seconded by Mr. Anderson, which carried by a vote of 4-0, the Board voted to return to regular session at 9:53 a.m.

RESOLUTION - CERTIFICATION OF CLOSED SESSION

By roll call, which carried by a vote of 4-0, the Board voted to adopt the following resolution:

WHEREAS, the James River Water Authority Board of Directors has convened a Closed Meeting pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D of the Code of Virginia requires a certification by the James River Water Authority Board of Directors that such closed meeting was conducted in conformity with the Virginia Law.

NOW, THEREFORE BE IT RESOLVED that the James River Water Authority Board of Directors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the James River Water Authority Board of Directors.

<u>NAME</u>	<u>VOTE</u>
Joe Chesser	(absent)
D.D. Watson	Yes/Aye
Christian Goodwin	Yes/Aye
Eric Dahl	Yes/Aye
Eric Anderson	Yes/Aye
Eric Purcell	(absent)

ADJOURNMENT

On the motion of Mr. Dahl, seconded by Mr. Goodwin, which carried by a vote of 4-0, the Board voted to adjourn the meeting at 9:53 a.m.

BY ORDER OF:

D.D. WATSON, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY

AQUALAW

JUSTIN W. CURTIS
JUSTIN@AQUALAW.COM

PH: 804.716.9021
FX: 804.716.9022

March 15, 2023

Mr. Eric Dahl
Administrator
Fluvanna County
P.O. Box 540
Palmyra, VA 22963



Re: James River Water Authority

Dear Eric:

Enclosed is our invoice for services rendered during February.

We greatly appreciate the opportunity to work with you. Please let me know if you have any questions.

Very truly yours,

A handwritten signature in blue ink, appearing to be "J. Curtis", written in a cursive style.

Justin W. Curtis

Enclosure

cc: Brendan Hefty, Esq.

AQUALAW

March 15, 2023

James River Water Authority
P.O. Box 540
Palmyra, VA 22963

Attention: Eric Dahl
RE: General

Our File #: 0293-001
Inv #: 15193

DATE	WORK PERFORMED	HOURS	AMOUNT	LAWYER
Feb-08-23	Prepare for and present permit update at JRWA Board meeting	0.20	83.00	JWC
Feb-09-23	Teleconference with S. Vanderploeg re application status; send detailed summary of the same to the project team; teleconference with J. Glenn re status of finalizing cultural resources reports; draft project status update letter to respond to request from the Corps and circulate same to the team for review	7.70	3,195.50	JWC
Feb-10-23	Send update to J. Modica on status of cultural resources reports; coordinate with the project team to revise and finalize the status update letter; send final version to the Corps	1.40	581.00	JWC
Feb-14-23	Consult with E. Tidlow and J. Glenn re status of cultural resources reports; prepare for and participate in regular project team virtual meeting	0.90	373.50	JWC
Feb-15-23	Virtual meeting with J. Glenn re Rivanna Canal avoidance plan; send email to J. Modica re information needed to complete avoidance plan	1.70	705.50	JWC
Feb-22-23	Virtual meeting with DEQ permitting staff re requests for additional information; review comments from other resource agencies; send email to the project team outlining DEQ's requests and suggesting responses	3.10	1,286.50	JWC
Feb-24-23	Prepare for and participate in virtual meeting with J. Hines and M. Miller re responses to DEQ information requests; send update on the same to A. Major (DEQ)	2.10	871.50	JWC
Feb-28-23	Teleconference with J. Hines re update to application; review and make extensive revisions to DEQ letter explaining the updates; respond to email from DEQ staff re the same; virtual meeting with J. Hines and M. Miller re the same; teleconference with J. Modica re pending tasks; teleconference with J. Glenn re status of cultural resources reports; regular virtual meeting with project team re application status	3.30	1,369.50	JWC

Subtotal	<u>20.40</u>	<u>\$8,466.00</u>
TOTAL AMOUNT THIS PERIOD		<u>\$8,466.00</u>
Previous Balance		\$15,184.00
Previous Payments		\$8,461.00
BALANCE DUE NOW		<u>\$15,189.00</u>

Payment Remit Address: AquaLaw PLC, 6 South 5th Street, Richmond, Virginia 23219

Thank you for choosing AQUALAW PLC. (Tax ID No. 45-0484029)

Please call (804) 716-9021 ext. 224 with invoice questions.

Payment is appreciated within 30 days.



INVOICE

GAI Consultants, Inc.
385 East Waterfront Drive
Homestead, PA 15120-5005

T 412.476.2000
F 412.476.2020



Eric Dahl
James River Water Authority
132 Main St
PO Box 540
Palmyra, VA 22963

February 21, 2023
Project No: C190908.00
Invoice No: 2184949

Project C190908.00 JRWA - cultural oversight - water supply project
Planning & Coordination with Council & subconsultant

Professional Services Through February 11, 2023

Task 001 Consultation and Document Review

Professional Personnel

	Hours	Rate	Amount	
E06 ; Cultural Resources Managers				
Glenn, Jonathan	25.00	128.00	3,200.00	
Totals	25.00		3,200.00	
Total Labor				3,200.00
				Total this Task \$3,200.00

Billing Limits	Current	Prior	To-Date	
Total Billings	3,200.00	452,493.72	455,693.72	
Limit			535,987.59	
Remaining			80,293.87	
				Total this Invoice \$3,200.00

Outstanding Invoices

Number	Date	Balance
2184029	1/27/2023	256.00
Total		256.00



JAMES RIVER WATER AUTHORITY

132 Main Street, P.O. Box 540, Palmyra, VA 22963



INVOICE

James River Water Authority
Attn: Eric Dahl, P.O. Box 540, Palmyra, VA 22963
434-591-1930 434-591-1931
edahl@fluvannacounty.org

DATE: MARCH 13, 2023

TO Fluvanna County
Attn: Eric Dahl
132 Main Street
PO Box 540
Palmyra, VA 22963

CONTACT	PAYMENT TERMS	DUE DATE
Eric Dahl	Due on Receipt	Upon Receipt

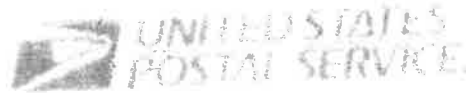
QTY	DESCRIPTION	UNIT PRICE	AMOUNT
	Postage – Parcel owners letters: 30 Day Letter	\$33.48	\$33.48
SUBTOTAL			\$ 33.48
SALES TAX			
TOTAL			\$ 33.48

Make all checks payable to **James River Water Authority**

JRWA

10012000

405210



PALMYRA
13683 JAMES MADISON HWY
PALMYRA, VA 22963-4300
(800)275-8777

02/01/2023 11:45 AM

Product	Qty	Unit Price	Price
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First-Class Mail® Letter	1		\$0.87
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Fork Union, VA 23055
Weight: 0 lb 1.10 oz
Estimated Delivery Date
Fri 02/03/2023

Certified Mail® Tracking #:			\$4.15
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Return Receipt Tracking #:			\$3.35
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		9590 9402 6779 1074 5878 58	\$8.37
--	--	-----------------------------	--------

Total

First-Class Mail® Letter	1		\$0.87
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Fork Union, VA 23055
Weight: 0 lb 1.10 oz
Estimated Delivery Date
Fri 02/03/2023

Certified Mail® Tracking #:			\$4.15
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Return Receipt Tracking #:			\$3.35
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		9590 9402 6779 1074 5878 41	\$8.37
--	--	-----------------------------	--------

Total

First-Class Mail® Letter	1		\$0.87
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Henrico, VA 23238
Weight: 0 lb 1.10 oz
Estimated Delivery Date
Fri 02/03/2023

Certified Mail® Tracking #:			\$4.15
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Return Receipt Tracking #:			\$3.35
-------------------------------	--	--	--------

		9590 9402 6779 1074 5878 27	\$8.37
--	--	-----------------------------	--------

Total

First-Class Mail® Letter	1		\$0.87
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Henrico, VA 23238
Weight: 0 lb 1.10 oz
Estimated Delivery Date
Fri 02/03/2023

Certified Mail® Tracking #:			\$4.15
--------------------------------	--	--	--------

Return Receipt Tracking #:			\$3.35
-------------------------------	--	--	--------

		9590 9402 6779 1074 5878 34	\$8.37
--	--	-----------------------------	--------

Total

Grand Total:			\$33.48
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Credit Card Remit			\$33.48
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Card Name: VISA
Account #: XXXXXXXXXXXX1569
Approval #: 060211
Transaction #: 927

R. CHRISTOPHER GOODWIN & ASSOCIATES, INC.

cultural resource management and preservation planning

Invoice

BILL TO	INVOICE DATE	INVOICE #	TERMS
James River Water Authority edahl@fluvannacounty.org cgoodwin@louisa.org jmodica@mbpce.com j.glenn@gaiconsultants.com	04/04/2023	23-0313	Net 30
	DUE DATE	PERIOD	
	5/4/2023	March 1 - 31, 2023	
Description	QTY	RATE	AMOUNT
Phase I Archaeological Survey and Phase II Archaeological Evaluations for the JRWA Project, Fluvanna County, Virginia			
Contract Value: \$467,007.72			
Billed to date: \$450,846.14			
Paid to date: \$394,847.70			
Balance remaining of contract value: \$16,161.58			
Senior Project Manager	1	124.67	124.67
GIS	8	86.44	691.52
Report Production Specialist	6	102.92	617.52
Principal Investigator	3	233.15	699.45
Amount Due This Invoice			\$2,133.16

241 East Fourth Street, Suite 100 · Frederick, Maryland 21701
(301) 694-0428 Fax (301) 695-5237 frederick@rcgoodwin.com www.rcgoodwin.com

Frederick, MD

New Orleans, LA

Tallahassee, FL

Lawrence, KS



March 19, 2023

Mr. Eric Dahl
James River Water Authority
Fluvanna County Office Building
132 Main Street, PO Box 540
Palmyra, VA 22963

**Re: JRWA – Water Withdrawal Permit Modification & General Project Management / Coordination
JN 39677.004**

Dear Mr. Dahl:

Attached are the invoices for services completed by Timmons Group through January 29, 2023 and February 26, 2023 related to General Project Management / Coordination during the Review & Response Period and support of the Joint Permit Application to modify the JRWA water withdrawal permit and subsequent work associated with Ph II Cultural Resources work being completed. Following is a summary of the work completed associated with the above referenced invoices:

Task 1 - 4:

- Timmons Group stopped billing these services under this Job Number effective October 31, 2022.

Task 5 (U02): Review & Response Period / General Project Management

- Coordination regarding associated electronic / GIS files related to the Phase II CR Work and delivery to Goodwin for use within their project scope.
- Coordination and preparation of materials w/ JRWA, GAI, Goodwin & AquaLaw.
- Bi-Weekly Coordination Calls for CR Coordination and survey coordination for GAI/Goodwin.
- Review and response to DEQ for questions regarding withdrawals.
- Phone and email communications with above parties throughout the invoice period.
- Key personnel related to above activities included Matthew Miller, David Saunders & Joe Hines.

Task 6 (W02): Additional Environmental Services

- LOD discussions and clarifications for Phase II CR work at the Rivanna River and Rose Property.
- Preparing exhibits and answering questions for the CR consultant to prepare the Ph II CR Report.
- Preparation of DEQ VWP Dec 2022 Construction Update
- Key personnel related to the above activities include David Saunders and Hunter Wines.

Thank you for the opportunity to be of continued service to the JRWA on this important project. Please feel free to contact us with any questions regarding this invoice or our team's services.

Respectfully submitted,

Joseph C. Hines, PE, MBA
Senior Principal

David J. Saunders, PE, DBIA
Senior Principal

Attachment: Invoice for Professional Services through January 29, 2023 and February 26, 2023.



INVOICE

Eric Dahl
 James River Water Authority
 Fluvanna County Office Building
 132 Main Street
 PO Box 540
 Palmyra, VA 22963

February 07, 2023
 Project No: 39677.004
 Invoice No: 305961
 Due Date: March 09, 2023

Invoice Total \$3,015.00

Project 39677.004 JRWA-Water Withdrawal Permit Modify

Professional Services through January 29, 2023

Phase	U02	Review and Response Period		
Professional Personnel				
		Hours	Rate	Amount
	Sr. Project Manager	2.00	200.00	400.00
	Sr. Principal	3.00	300.00	900.00
	Totals	5.00		1,300.00
	Total Labor			1,300.00
				Total this Phase \$1,300.00

Phase	W02	Additional Environmental Services		
Professional Personnel				
		Hours	Rate	Amount
	Sr. Principal	5.50	300.00	1,650.00
	Sr. Environmental Scientist	.50	130.00	65.00
	Totals	6.00		1,715.00
	Total Labor			1,715.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,715.00	13,464.00	15,179.00
Limit			65,000.00
Remaining			49,821.00
			Total this Phase \$1,715.00
			Total this Invoice \$3,015.00

Please Remit to:
 1001 Boulders Pkwy, Suite 300
 Richmond, VA 23225
 804.200.6500

Federal Tax ID: 54-1301413

EFT Remittance:
 Towne Bank | Glen Allen, VA
 ABA #051408949 | A/C #0281001456
 ap@timmons.com

Outstanding Invoices

Number	Date	Balance
303898	1/5/2023	17,384.00
Total		17,384.00

Please Remit to:
1001 Boulders Pkwy, Suite 300
Richmond, VA 23225
804.200.6500

Federal Tax ID: 54-1301413

EFT Remittance:
Towne Bank | Glen Allen, VA
ABA #051408949 | A/C #0281001456
ap@timmons.com



INVOICE

Eric Dahl
 James River Water Authority
 Fluvanna County Office Building
 132 Main Street
 PO Box 540
 Palmyra, VA 22963

March 07, 2023
 Project No: 39677.004
 Invoice No: 308815
 Due Date: April 06, 2023

Invoice Total	\$2,500.00
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Project 39677.004 JRWA-Water Withdrawal Permit Modify

Professional Services through February 26, 2023

Phase	S01	Survey Services	Current	Prior	To-Date
Billing Limits					
	Total Billings		0.00	14,647.50	14,647.50
	Limit				15,000.00
	Remaining				352.50
Total this Phase					-

Phase	S02	Survey of Wetland Flagging	Current	Prior	To-Date
Billing Limits					
	Total Billings		0.00	10,102.50	10,102.50
	Limit				15,000.00
	Remaining				4,897.50
Total this Phase					-

Phase	U01	Joint Permit Application Preparation	Current	Prior	To-Date
Billing Limits					
	Total Billings		0.00	61,458.75	61,458.75
	Limit				75,000.00
	Remaining				13,541.25
Total this Phase					-

Phase	U02	Review and Response Period	Hours	Rate	Amount
Professional Personnel					
	Sr. Project Manager		5.00	200.00	1,000.00

Please Remit to:
 1001 Boulders Pkwy, Suite 300
 Richmond, VA 23225
 804.200.6500

Federal Tax ID: 54-1301413

EFT Remittance:
 Towne Bank | Glen Allen, VA
 ABA #051408949 | A/C #0281001456
 ap@timmons.com

Sr. Principal		5.00	300.00	1,500.00	
	Totals	10.00		2,500.00	
	Total Labor				2,500.00

Billing Limits		Current	Prior	To-Date	
Total Billings		2,500.00	6,817.50	9,317.50	
Limit				32,402.50	
Remaining				23,085.00	
			Total this Phase		\$2,500.00

Phase	W01	Environmental Services			
Billing Limits		Current	Prior	To-Date	
Total Billings		0.00	28,301.25	28,301.25	
Limit				40,000.00	
Remaining				11,698.75	
			Total this Phase		-

Phase	W02	Additional Environmental Services			
Billing Limits		Current	Prior	To-Date	
Total Billings		0.00	15,179.00	15,179.00	
Limit				65,000.00	
Remaining				49,821.00	
			Total this Phase		-

Total this Invoice \$2,500.00

Billings to Date

	Current	Prior	Total
Labor	2,500.00	107,530.00	110,030.00
Consultant	0.00	6,874.00	6,874.00
Expense	0.00	364.43	364.43
Unit	0.00	22,102.50	22,102.50
Totals	2,500.00	136,870.93	139,370.93

Outstanding Invoices

Number	Date	Balance
305961	2/7/2023	3,015.00
Total		3,015.00

Please Remit to:
 1001 Boulders Pkwy, Suite 300
 Richmond, VA 23225
 804.200.6500

Federal Tax ID: 54-1301413

EFT Remittance:
 Towne Bank | Glen Allen, VA
 ABA #051408949 | A/C #0281001456
 ap@timmons.com