James River Water Authority Board of Directors Meeting Fluvanna County Administration Building- Morris Room 132 Main Street Palmyra, VA 22963

June 14, 2023 9:00 A.M.

Regular Meeting of the James River Water Authority Board of Directors

- I. Call to Order
- II. Adoption of Agenda
- III. Approval of Minutes of Preceding Meeting
 - a. May 10, 2023 Regular Meeting
- IV. Financial Report
 - a. Bill Approval
 - i. GAI Consultants
 - ii. R. Christopher Goodwin & Associates
 - iii. MBP
 - iv. AquaLaw
 - v. Fluvanna County
- V. Public Information and Discussion
 - a. Discussion Project Status Update
- VI. Action Items
- VII. Consent Agenda
- VIII. Closed Meeting
- IX. Adjournment

The James River Water Authority Board of Directors reserves the right to amend and/or change the Agenda the day of the meeting.

BY ORDER OF:
D.D. WATSON, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY

JAMES RIVER WATER AUTHORITY BOARD OF DIRECTORS FLUVANNA COUNTY ADMINISTRATION BUILDING

PALMYRA, VIRGINIA May 10, 2023 9:00 A.M.

Present: D. D. Watson (Chairman), Eric Anderson (Vice Chairman), Joe Chesser (Treasurer), Eric Dahl, Christian Goodwin

Absent: Eric Purcell

CALL TO ORDER

Chairman Watson called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 9:00 a.m. and led the Board in the Pledge of Allegiance.

ADOPTION OF AGENDA

Mr. Dahl requested the addition of a discussion on officer elections. On the motion of Mr. Goodwin, seconded by Mr. Chesser, the agenda was adopted as amended by a vote of 5-0.

ITEMS FROM THE PUBLIC

(none)

APPROVAL OF MINUTES OF PRECEDING MEETING

On the motion of Mr. Anderson, seconded by Mr. Dahl, which carried by a vote of 5-0, the Board approved the meeting minutes as presented.

FINANCIAL REPORT

Mr. Chesser briefed the Board on the bills put forward for consideration, including the bill for ratification and an additional bill from Faulconer Construction which was included in the amended packet. On the motion of Mr. Dahl, seconded by Mr. Anderson, the bills, included those added and ratified, were approved for payment by a vote of 5-0.

PUBLIC INFORMATION AND DISCUSSION

Discussion – Project Status Update

Justin Curtis of Aqualaw provided a permit status update. He reminded the JRWA that a permit from the Virginia Marine Resources Commission would no longer be required after July 1, 2023. The draft of the Department of Environmental Quality permit has been prepared and is being slightly updated to account for minor design shifts which may be necessary. After the draft is finalized, the JRWA will publicize it for 30 days, after which it will be issued by the Department. Regarding the Corps of Engineers permit, the process has been assigned to a manager at the Corps

with expertise in the Section 106 process. Project representatives will meet with that staff member in the near future to ensure that the agency has what it needs, and the process is expected to move forward smoothly.

Joe Modica with MBP reported that preliminary plans, a draft statement of values, and documentation for the CSX rail crossing are being finalized. Also, a grant application for project funding has been submitted to the Department of Health, who is working with the Virginia Resources Authority to consider project funding assistance. A discussion of timing and cashflow requirements ensued. Mr. Dahl reported that with accrued interest, the JRWA has roughly \$4.6M in available proceeds, and that Phase 3 efforts are expected to require a significant amount of that funding.

Discussion – Officer Elections

Mr. Brendan Hefty of Hefty, Wiley and Gore reminded the JRWA that officer elections occur every July, and reported that Mr. Chesser is interested in stepping down from his role as Treasurer. The JRWA discussion options and audit requirements to ensure adequate fiscal controls, and thanked Mr. Chesser for his longstanding service.

ACTION ITEMS

FY24 Budget Adoption

Mr. Dahl reviewed the proposed budget for the JRWA's consideration, stating that it was primarily service costs and debt service, and that the total had decreased slightly from the prior year. Mr. Anderson asked about vehicle liability, and Mr. Dahl reported that it was required as part of the JRWA's overall liability coverage. Mr. Anderson also asked about accrued interest, and Mr. Dahl responded that it was maintained as part of VRA's funds until drawn down for use on the capital portion of the project costs.

CONSENT AGENDA

(none)

CLOSED SESSION

(none)

ADJOURNMENT

On the motion of Mr. Chesser, seconded by Mr. Dahl, which carried by a vote of 4-0, the Board voted to adjourn the meeting at 9:28 a.m.

	BY ORDER OF:	
-	D.D. WATSON, CHAIRMAN	_

BOARD OF DIRECTORS JAMES RIVER WATER AUTHORITY





INVOICE

GAI Consultants, Inc. 385 East Waterfront Drive Homestead, PA 15120-5005 **T** 412.476.2000 **F** 412.476.2020

Eric Dahl April 28, 2023

James River Water Authority Project No: C190908.00
132 Main St Invoice No: 2187606

PO Box 540

Palmyra, VA 22963

Project C190908.00 JRWA - cultural oversight - water supply project

Planning & Coordination with Council & subconsultant

<u>Professional Services Through April 15, 2023</u>

Task 001 Consultation and Document Review

Professional Personnel

Hours Rate Amount

E06 ; Cultural Resources Managers
Glenn, Jonathan 5.00 128.00 640.00
Totals 5.00 640.00

Total Labor 640.00

Total this Task \$640.00

Task 004 Search Contractor Surveys

Consultants

Consultants Expense 5,600.00

Total Consultants 1.0 times 5,600.00 5,600.00

Total this Task \$5,600.00

 Billing Limits
 Current
 Prior
 To-Date

 Total Billings
 6,240.00
 458,893.72
 465,133.72

Limit 535,987.59

Remaining 70,853.87

Total this Invoice \$6,240.00

Credit for duplicate payment 5/16/23 (3,200.00)

Balance Due \$3,040.00



INVOICE

GAI Consultants, Inc. 385 East Waterfront Drive Homestead, PA 15120-5005 **T** 412.476.2000 **F** 412.476.2020

Eric Dahl James River Water Authority 132 Main St PO Box 540

Palmyra, VA 22963

MAY 3 1 2023

Fluvanna County
Administration

May 22, 2023

Project No: C190908.00 Invoice No: 2188613

Project

C190908.00

JRWA - cultural oversight - water supply project

Planning & Coordination with Council & subconsultant

Professional Services Through May 13, 2023

Task 001 Consultation and Document Review

Professional Personnel

	Hours	Rate	Amount
E06 ; Cultural Resources Managers			
Glenn, Jonathan	4.00	128.00	512.00
Totals	4.00		512.00

Total Labor 512.00

Total this Task \$512.00

Task 004 Search Contractor Surveys

Consultants

Consultants Expense

Total Consultants 1.0 times 87.50 87.50

Total this Task \$87.50

87.50

 Billing Limits
 Current
 Prior
 To-Date

 Total Billings
 599.50
 465,133.72
 465,733.22

 Limit
 535,987.59

Remaining 70,254.37

Total this Invoice \$599.50

Outstanding Invoices

Number	Date	Balance
2186794	4/10/2023	-3,200.00
2187606	4/28/2023	6,240.00
Total		3,040.00



Invoice Date: 05/17/2023 V21206-05 Invoice Number:

Bill To:

GAI Consultants, Inc. 385 East Waterfront Drive Homestead , PA 15120

Prime Contract Number: JRWA-02

Task Order Number: Project Number:

JRWA-02-01 V21206.000.001 Project Name: Project POP: James River Water Auth 10/11/2021 to 12/29/2023 Terms: NET 30

06/16/2023 Due Date: VAT/Tax ID Number: 59-3215370 Remit To:

SEARCH Inc.

3117 Edgewater Drive Orlando, FL 32804

> Funded Value Contract Value

\$32,550.00 \$32,550.00 Cost: \$0.00 \$32,550.00 Fee: \$0.00 \$32,550.00 Total:

Percent of Total Billed: 91.94%

91.94%

Cumulative Amount Billed:

\$29,925.00

Billing Period From: 04/01/2023

To: 04/30/2023

	Hours	Rate	Current Amount	Cumulative Hours	Cumulative Amount
Director Direct Labor	0.50 0.50	175.0000 _	\$87.50 \$87.50	<u>171.00</u> 171.00	\$29,925.00 \$29,925.00
Invoice Total		=	\$87.50	-	\$29,925.00

Thank you for your business! We appreciate the opportunity to work with you on this project.

SEARCH Inc.

		Project Number:	V21206.000.001		
Invoice Number:	V21206-05	Project Name:	James River Water Auth	Invoice Date:	05/17/2023

Labor Supporting Schedule - T&M

Group Description:	Direct Labor				
Labor Cat Desc DIR Director	Empl/Vendor McNeely, Lisa R.	T/S Date	Hours	Rate 175.0000	Cumulative Hours
DIR Director DIR Director DIR Director	Tidlow, Evelyn M Tidlow, Evelyn M Tidlow, Evelyn M	04/14/2023	0.00 0.50 0.50	175.0000 175.0000	170.00 0.50 170.50
DIR Director			0.50		171.00
Direct Labor		:*	0.50		171.00

R. Christopher Goodwin & Associates, Inc.

cultural resource management and preservation planning '

Invoice

BILL TO	INVOICE DATE	INVOICE #	TERMS	
James River Water Authority	03/09/2023	23-0208	Net 30	
edahl@fluvannacounty.org cgoodwin@louisa.org	DUE DATE	PERIOD		
jmodica@mbpce.com j.glenn@gaiconsultants.com	4/9/2023	4/9/2023 February 1 - 28, 2023		
Description	QTY	RATE	AMOUNT	
Phase I Archaeological Survey and Phase II Archaeological Evaluations for the JRWA Project, Fluvanna County, Virginia				
Contract Value: \$467,007.72 Billed to date: \$448,712.98 Paid to date: \$ Balance remaining of contract value: \$18,294.74				
Principal Investigator Architectural Historian GIS I Report Production Specialist Subtotal Direct Labor	11.5 2 4	233.15 121.18 86.44 102.92	466.30 1,393.57 1,72.88 411.68 2,444.43	
Per Diem Geoarcheologist Subtotal Other Direct Costs	4	155.00 10,348.53	620.00 10,348.53 10,968.53	
	Amount Due T	his Invoice	\$13,412.96	

241 East Fourth Street, Suite 100 Frederick, Maryland 21701 (301) 694-0428 Fax (301) 695-5237 frederick@rcgoodwin.com www.rcgoodwin.com

Frederick, MD

New Orleans, LA

Tallahassee, FL

Lawrence, KS

R. Christopher Goodwin & Associates, Inc.

cultural resource management and preservation planning '

Invoice

BILL TO	INVOICE DATE	INVOICE #	TERMS	
James River Water Authority	04/04/2023	23-0313	Net 30	
edahl@fluvannacounty.org cgoodwin@louisa.org	DUE DATE	PERIOD		
jmodica@mbpce.com j.glenn@gaiconsultants.com	5/4/2023	March 1 - 3	1, 2023	
Description	QTY	RATE	AMOUNT _	
Phase I Archaeological Survey and Phase II Archaeological Evaluations for the JRWA Project, Fluvanna County, Virginia				
Contract Value: \$467,007.72 Billed to date: \$450,846.14 Paid to date: \$394,847.70 Balance remaining of contract value: \$16,161.58				
Senior Project Manager GIS Report Production Specialist Principal Investigator	1 8 6 3	124.67 86.44 102.92 233.15	124.67 691.52 617.52 699.45	
	Amount Due T	his Invoice	\$2,133.16	

241 East Fourth Street, Suite 100 Frederick, Maryland 21701 (301) 694-0428 Fax (301) 695-5237 frederick@rcgoodwin.com www.rcgoodwin.com



James River Water Authority (JRWA)

Attn: Brendan Scott Hefty & Christian R. Goodwin

100 West Franklin Street

Suite 300

Richmond, VA 23220

N/A Contract #:

Subcontract #: N/A Purchase Order #: N/A

Project Manager: Joseph Modica

JRWA Pump Station and Raw Water Main Project: J22177.001

Professional Services through April 30, 2023

Phase: 003 Task 3: On-Call Project Management Supp

Professional Personnel

Hours Rate **Amount** Project Manager/Analyst Modica, Joseph 7.50 169.95 1,274.63 Totals 7.50 1,274.63

> **Total Labor** 1,274.63

May 08, 2023 Invoice No:

Williams Plaza 1

Invoice Total

3040 Williams Drive, Suite 300

Fairfax, VA 22031-2215

Remit To: **MBP**

Total this Phase \$1,274.63

526750

\$1,274.63

Contract Current **Prior** To-Date **Total Billings** 1,274.63 10,706.87 11,981.50 Contract Value 39,938.28 Remaining

27,956.78

\$1,274.63 Total this Invoice ____

Outstanding Invoices

Number Date **Balance** 526449 4/11/2023 1,274.63 Total 1,274.63

Billing Backup

McDonough Bolyard Peck, Inc.

Invoice 526750 Dated 5/8/2023

Monday, May 8, 2023 3:21:32 PM

J22177.001 JRWA Pump Station and Raw Water Main Project: Phase: 003 Task 3: On-Call Project Management Supp **Professional Personnel Amount** Hours Rate Project Manager/Analyst Project Manager/Analyst 29PRJM00 - Modica, Joseph 169.95 84.98 4/6/2023 .50 Coordination with Faulconer 29PRJM00 - Modica, Joseph 4/10/2023 1.00 169.95 169.95 **VDH Call** 29PRJM00 - Modica, Joseph 4/11/2023 2.00 339.90 169.95 Preparation for and hold meeting. Coordination with Faulconer. 29PRJM00 - Modica, Joseph 4/12/2023 169.95 .50 84.98 **Board Meeting** 29PRJM00 - Modica, Joseph 4/18/2023 1.00 169.95 169.93 cashflow updates and Dominion Energy coordination 29PRJM00 - Modica, Joseph 4/24/2023 84.98 .50 169.95 Review of SOV 29PRJM00 - Modica, Joseph 4/25/2023 1.50 169.95 254.93 Meeting and prep for meeting 29PRJM00 - Modica, Joseph 4/27/2023 .50 169.95 84.98 VE coordination Totals 7.50 1,274.63 **Total Labor** 1,274.63 **Total this Phase** \$1,274.63 **Total this Project** \$1,274.63 **Total this Report** \$1,274.63



June 09, 2023

Invoice No: 527070

Remit To:

Williams Plaza 1

3040 Williams Drive, Suite 300

Fairfax, VA 22031-2215

James River Water Authority (JRWA)

Attn: Brendan Scott Hefty & Christian R. Goodwin

100 West Franklin Street

Suite 300

Richmond, VA 23220

Invoice Total \$1,614.53

Contract #: N/A
Subcontract #: N/A
Purchase Order #: N/A

Project Manager: Joseph Modica

Project: J22177.001 JRWA Pump Station and Raw Water Main

Professional Services through May 31, 2023

Phase: 003 Task 3: On-Call Project Management Supp

Professional Personnel

	Hours	Rate	Amount
Project Manager/Analyst			
Modica, Joseph	9.00	169.95	1,529.55
White, Taylor	.50	169.95	84.98
Totals	9.50		1,614.53
-			

Total Labor 1,614.53

Total this Phase \$1,614.53

 Contract
 Current
 Prior
 To-Date

 Total Billings
 1,614.53
 11,981.50
 13,596.03

 Contract Value
 39,938.28

Remaining 26,342.25

Total this Invoice \$1,614.53

Outstanding Invoices

 Number
 Date
 Balance

 526750
 5/8/2023
 1,274.63

 Total
 1,274.63

Billing Backup

McDonough Bolyard Peck, Inc.

Invoice 527070 Dated 6/9/2023

Friday, June 9, 2023 1:15:41 PM

Project:	J22177.001	JRWA Pump S	tation and	Raw Water Ma	ain	
Phase:	003 7	Task 3: On-Call Proje	ct Manager	ment Supp		
Professional P	Personnel					
			Hours	Rate	Amount	
Project Manage	er/Analyst					
Project	Manager/Analyst					
29PRJM00 - M	odica, Joseph	5/2/2023	.50	169.95	84.98	
29PRJM00 - M	odica, Joseph	5/3/2023	1.00	169.95	169.95	
Me	eting to discuss pri	cing				
29PRJM00 - M		5/5/2023	1.00	169.95	169.95	
	y app review, easer ulconer	ment documents, cool	rdination wi	th		
29PRJM00 - M	odica, Joseph	5/9/2023	1.00	169.95	169.93	
Pre	ep for meeting, mee	eting, and coordination)			
29PRJM00 - M	odica, Joseph	5/10/2023	.50	169.95	84.98	
29PRJM00 - M	odica, Joseph	5/15/2023	.50	169.95	84.98	
Re	viewing cost breakd	down and coordinating	g with Fauld	coner		
29PRJM00 - M		5/23/2023	2.00	169.95	339.90	
	eting, Meeting Prepriewing pricing	o, Coordination with F	aulconer, a	nd		
29PRJM00 - M		5/31/2023	2.50	169.95	424.88	
		Meeting with Faulcone I follow up information		and		
29PRJM00 - W	hite, Taylor	5/24/2023	.50	169.95	84.98	
Pro	ject Progress Meet	ting				
	Totals		9.50		1,614.53	
	Total Labor					1,614.53
				Total this	Phase	\$1,614.53
				Total this	Project	\$1,614.53
				Total this	Report	\$1,614.53



April 24, 2023

James River Water Authority P.O. Box 540 Palmyra, VA 22963

Attention: Eric Dahl Our File #: 0293-001
RE: General Inv #: 15265

DATE	WORK PERFORMED	HOURS	AMOUNT	LAWYER
Mar-01-23	Review and revise the draft treatment plan; send comments on the same to E. Tidlow and J. Glenn; send an update on the Phase II study and draft treatment plan to the Virginia Navigations and Canals Society	2.20	913.00	JWC
Mar-08-23	Prepare for, attend, and present at JRWA Board meeting in Fluvanna	2.50	1,037.50	JWC
Mar-13-23	Respond to email from M. Miller with suggested response to DEQ information request	0.60	249.00	JWC
Mar-14-23	Participate in regular project team virtual meeting; review and send comments on draft board meeting minutes to C. Goodwin	0.70	290.50	JWC
Mar-17-23	Review revised treatment plan and update MOA based on the same; virtual meeting with J. Glenn re outstanding issues on MOA and treatment plan; send status update to J. Modica	3.10	1,286.50	JWC
Mar-20-23	Finalize MOA based on final revisions to treatment plan; submit the same to the Corps; follow up with J. Glenn re transmittal to DHR and Monacans	1.30	539.50	JWC
	Subtotal	10.40	\$4,316.00	

TOTAL AMOUNT THIS PERIOD

\$4,316.00

Payment Remit Address: AquaLaw PLC, 6 South 5th Street, Richmond, Virginia 23219
Thank you for choosing AQUALAW PLC. (Tax ID No. 45-0484029)
Please call (804) 716-9021 ext. 224 with invoice questions.
Payment is appreciated within 30 days.



JUSTIN W. CURTIS
JUSTIN@AQUALAW.COM

PH: 804.716.9021 Fx: 804.716.9022

May 19, 2023

Mr. Eric Dahl Administrator Fluvanna County P.O. Box 540 Palmyra, VA 22963 MAY 3 1 2023

Fluvanna County
Administration

Re: James River Water Authority

Dear Eric:

Enclosed is our invoice for services rendered during April.

We greatly appreciate the opportunity to work with you. Please let me know if you have any questions.

Very truly yours,

Justin W. Curtis

Enclosure

cc: Brendan Hefty, Esq.



May 19, 2023

James River Water Authority P.O. Box 540 Palmyra, VA 22963

Attention:

Eric Dahl

RE:

General

Our File #: 0293-001

Inv #:

15327

DATE	WORK PERFORMED	HOURS	AMOUNT	LAWYER
Apr-03-23	Teleconference with G. Krystyniak re permitting implications of potential revisions to construction methods and areas	0.50	207.50	JWC
Apr-11-23	Respond to email from J. Modica re estimate for Phase III study; draft summary of permitting status and send same to J. Modica	0.40	166.00	JWC
Apr-12-23	Participate and present permitting update at Board meeting	0.30	124.50	JWC
Apr-24-23	Teleconference with DEQ staff re draft withdrawal permit; send summary of the same to C. Goodwin and E. Dahl	0.30	124.50	JWC
Apr-25-23	Correspond with Corps staff re permit application; send detailed status update on Corps, DEQ, and VMRC applications to J. Modica	0.80	332.00	JWC
Apr-26-23	Confer with DEQ and Timmons team re information request from A. Majors; prepare for next day's meeting with DEQ on the same	0.50	207.50	JWC
Apr-27-23	Virtual meeting with DEQ staff and D. Saunders re questions about the withdrawal application; draft action item list and follow up call with D. Saunders re the same; correspond with Corps staff and team re meeting on application status	1.80	747.00	JWC
	Subtotal	4.60	\$1,909.00	

TOTAL AMOUNT THIS PERIOD

\$1,909.00

Invoice #:15327 Page 2

Previous Balance \$4,316.00

Previous Payments \$0.00

BALANCE DUE NOW

\$6,225.00

Payment Remit Address: AquaLaw PLC, 6 South 5th Street, Richmond, Virginia 23219
Thank you for choosing AQUALAW PLC. (Tax ID No. 45-0484029)
Please call (804) 716-9021 ext. 224 with invoice questions.
Payment is appreciated within 30 days.



JAMES RIVER WATER AUTHORITY



132 Main Street, P.O. Box 540, Palmyra, VA 22963

INVOICE

DATE: MAY 9, 2023

James River Water Authority Attn: Eric Dahl, P.O. Box 540, Palmyra, VA 22963 434-591-1930 434-591-1931 edahl@fluvannacounty.org

TO Fluvanna County Attn: Eric Dahl 132 Main Street PO Box 540 Palmyra, VA 22963

CONTACT	PAYMENT TERMS	DUE DATE
Eric Dahl	Due on Receipt	Upon Receipt

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
	Postage – Permit Fee Overnight to DEQ	\$28.75	\$28.75
		SUBTOTAL	\$ 28.75
		SALES TAX	
		TOTAL	\$ 28.75

Make all checks payable to James River Water Authority