

**James River Water Authority
Board of Directors Meeting
Fluvanna County Administration Building- Morris Room
132 Main Street
Palmyra, VA 22963
July 12, 2023
9:00 A.M.**

Regular Meeting of the James River Water Authority Board of Directors

- I. Call to Order**
- II. Adoption of Agenda**
- III. Approval of Minutes of Preceding Meeting**
 - a. June 14, 2023 – Regular Meeting
- IV. Financial Report**
 - a. Bill Approval
 - i. Aqualaw
 - ii. GAI Consultants
 - iii. VAcorp
 - iv. Faulconer Construction Company
- V. Public Information and Discussion**
 - a. Discussion – Project Status Update
- VI. Action Items**
 - a. FY22 to FY23 Capital Budget Carryover
 - b. Timmons Group Re-Allocation Budget Request
- VII. Consent Agenda**
- VIII. Closed Meeting**
- IX. Adjournment**

The James River Water Authority Board of Directors reserves the right to amend and/or change the Agenda the day of the meeting.

BY ORDER OF:
D.D. WATSON, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY

**JAMES RIVER WATER AUTHORITY BOARD OF DIRECTORS
FLUVANNA COUNTY ADMINISTRATION BUILDING
PALMYRA, VIRGINIA
June 14, 2023
9:00 A.M.**

Present: D. D. Watson (Chairman), Eric Anderson (Vice Chairman), Joe Chesser (Treasurer), Christian Goodwin, Eric Dahl

Absent: Eric Purcell

CALL TO ORDER

Chairman Watson called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 9:00 a.m. and led the Board in the Pledge of Allegiance.

ADOPTION OF AGENDA

On the motion of Mr. Anderson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the agenda was adopted.

APPROVAL OF MINUTES OF PRECEDING MEETING

On the motion of Mr. Dahl, seconded by Mr. Anderson, which carried by a vote of 5-0, the Board approved the draft minutes from the preceding meeting.

FINANCIAL REPORT

Mr. Chesser briefed the Board on bills in the packet for consideration. On the motion of Mr. Goodwin, seconded by Mr. Dahl, the bills were approved by a vote of 5-0.

PUBLIC INFORMATION AND DISCUSSION

Discussion – Project Status Update

Mr. Justin Curtis of Aqualaw provided an update on the project status. As discussed at the last meeting, the Virginia Marine Resources Commission (VMRC) permit is no longer necessary. The Department of Environmental Quality (DEQ) has a draft permit ready after a few updates, and is working to incorporate the change in the VMRC permit requirement. After the JRWA reviews the draft permit, it will go out for public review. Mr. Curtis noted some scheduling issues with the Corps of Engineers (COE), and a meeting is planned later today with the project's COE representative. Mr. Curtis will provide a status update as soon as possible.

Mr. Joe Modica of MBP noted that pricing is in process for necessary easement and right of way acquisition, and that the solicitation for phase three archeological efforts is being finalized. Mr. Greg Krystiniak of Faulconer Construction provided further detail on the acquisitions process.

Mr. Goodwin asked about if permitting efforts were still on schedule given the COE delays. Mr. Curtis responded that a consolidated review of the JRWA's application materials is contemplated, and that the target timeline would be 60 days for permit approval with phase three work completed by the end of the calendar year.

ACTION ITEMS

(none)

CONSENT AGENDA

(none)

CLOSED SESSION

On the motion of Mr. Anderson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board voted to enter Closed Session at 9:18 a.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711(A)(3), the acquisition/disposition of property associated with easements and rights of way for the project.

RESUMPTION OF REGULAR SESSION

On the motion of Mr. Goodwin, seconded by Mr. Anderson, which carried by a vote of 5-0, the Board voted to return to regular session at 10:04 a.m.

RESOLUTION - CERTIFICATION OF CLOSED SESSION

By roll call, which carried by a vote of 5-0, the Board voted to adopt the following resolution:

WHEREAS, the James River Water Authority Board of Directors has convened a Closed Meeting pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D of the Code of Virginia requires a certification by the James River Water Authority Board of Directors that such closed meeting was conducted in conformity with the Virginia Law.

NOW, THEREFORE BE IT RESOLVED that the James River Water Authority Board of Directors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the James River Water Authority Board of Directors.

<u>NAME</u>	<u>VOTE</u>
Joe Chesser	Yes/Aye
D.D. Watson	Yes/Aye
Christian Goodwin	Yes/Aye
Eric Dahl	Yes/Aye
Eric Anderson	Yes/Aye

Eric Purcell

(absent)

On the motion of Mr. Anderson, seconded by Mr. Chesser, which carried by a vote of 5-0, the Board approved a budget of \$35,000 for right of way and easement acquisition, and approved Mr. Dahl to: execute offer letters and other documents related to the property acquisition; and record such associated documents as required.

ADJOURNMENT

On the motion of Mr. Goodwin, seconded by Mr. Dahl, which carried by a vote of 5-0, the Board voted to adjourn the meeting at 10:05 a.m.

BY ORDER OF:

D.D. WATSON, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY

AQUALAW

JUSTIN W. CURTIS
JUSTIN@AQUALAW.COM

PH: 804.716.9021
Fx: 804.716.9022

June 14, 2023

Mr. Eric Dahl
Administrator
Fluvanna County
P.O. Box 540
Palmyra, VA 22963



Re: James River Water Authority

Dear Eric:

Enclosed is our invoice for services rendered during May.

We greatly appreciate the opportunity to work with you. Please let me know if you have any questions.

Very truly yours,

A handwritten signature in blue ink, appearing to be "J. Curtis", written in a cursive style.

Justin W. Curtis

Enclosure

cc: Brendan Hefty, Esq.

AQUALAW

June 14, 2023

James River Water Authority
P.O. Box 540
Palmyra, VA 22963

Attention: Eric Dahl
RE: General

Our File #: 0293-001
Inv #: 15399

DATE	WORK PERFORMED	HOURS	AMOUNT	LAWYER
May-03-23	Coordinate rescheduling of meeting with Corps project manager; prepare agenda and talking points outline for meeting with the Corps and circulate the same to the team; review and revise draft information response letter to DEQ	2.30	954.50	JWC
May-04-23	Virtual meeting with D. Saunders and M. Miller re response to DEQ information request and updates to Corps and DEQ permit application	0.80	332.00	JWC
May-09-23	Virtual meeting with team re project status; teleconference with J. Hines and G. Krystyniak permitting and construction	1.00	415.00	JWC
May-10-23	Prepare for and participate in Board meeting	0.50	207.50	JWC
May-23-23	Participate in regular virtual meeting with team re project status; follow up calls with E. Dahl and G. Krystyniak re pending issues	0.80	332.00	JWC
	Subtotal	5.40	\$2,241.00	

TOTAL AMOUNT THIS PERIOD

\$2,241.00

Previous Balance

\$6,225.00

Previous Payments

\$0.00

BALANCE DUE NOW

\$8,466.00

Payment Remit Address: AquaLaw PLC, 6 South 5th Street, Richmond, Virginia 23219

Thank you for choosing AQUALAW PLC. (Tax ID No. 45-0484029)

Please call (804) 716-9021 ext. 224 with invoice questions.

Payment is appreciated within 30 days.



INVOICE

GAI Consultants, Inc.
385 East Waterfront Drive
Homestead, PA 15120-5005

T 412.476.2000
F 412.476.2020



Eric Dahl
James River Water Authority
132 Main St
PO Box 540
Palmyra, VA 22963

June 29, 2023
Project No: C190908.00
Invoice No: 2190028

Project C190908.00 JRWA - cultural oversight - water supply project
Planning & Coordination with Council & subconsultant

Professional Services Through June 17, 2023

Task 001 Consultation and Document Review

Professional Personnel

	Hours	Rate	Amount
E06 ; Cultural Resources Managers			
Glenn, Jonathan	7.00	128.00	896.00
Totals	7.00		896.00
Total Labor			896.00
		Total this Task	\$896.00

Billing Limits

	Current	Prior	To-Date
Total Billings	896.00	465,733.22	466,629.22
Limit			535,987.59
Remaining			69,358.37
		Total this Invoice	\$896.00

Invoice Date	06/21/2023
Due Date	07/01/2023
Contract Number	VA-JA-797A-24
Invoice Number	107357
Total Contribution	\$1,832.00
Amount Due	\$1,805.00



James River Water Authority
132 Main Street
Palmyra, VA 22963

844-986-2705
1819 Electric Road, Suite C
Roanoke, VA 24018

CONTRACT #	VA-JA-797A-24	EFFECTIVE DATE :	07/01/2023	EXPIRATION DATE:	07/01/2024
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LINE OF COVERAGE	PAYMENT PLAN	AMOUNT
BUSINESS AUTO	Annual	\$150.00
CRIME	Annual	\$675.00
CYBER	Annual	Included
ENVIRONMENTAL LIABILITY	Annual	Included
GENERAL LIABILITY	Annual	\$457.00
PUBLIC OFFICIALS LIABILITY	Annual	\$550.00
SECURITY RISK MANAGEMENT	Annual	Included
RATE CREDIT(PC)	Annual	(\$27.00)
Total Amount Due:		\$1,805.00

A late charge of 1% per month (12% per annum) will be assessed for premiums received 30 days after the invoice due date shown above.

Please make checks payable to VAcorp and include invoice remittance form.
If making payment by ACH, please email Accounting@riskprograms.com and include payment amount, date of payment, and applicable invoice number(s).

Please note hybrid-disability payments must be made separately.
If making payment by ACH, hybrid payments must be transmitted to separate VAcorp account.

THANK YOU FOR YOUR CONTINUED SUPPORT!

PLEASE RETURN THIS PORTION WITH REMITTANCE

Member	Contract #	Invoice #	Due Date	Amount Due	Enclosed
James River Water Authority	VA-JA-797A-24	107357	07/01/2023	\$1,805.00	<input type="text"/>

Remit to:
VAcorp
1819 Electric Road, Suite C
Roanoke, VA 24018

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
James River Water Authority (JRWA)
132 Main Street // PO Box 540
Palmyra, VA 22963
FROM CONTRACTOR:
Faulconer Construction Company, Inc.
2496 Old Ivy Rd
Charlottesville, VA 22906

PROJECT:
James River Water Project PPEA
SOUTH

VIA ARCHITECT:
Timmons Group
680 Preston Avenue - Suite 200
Charlottesville, VA 22903

APPLICATION #: 4
PERIOD TO: 06/30/23
PROJECT NOS: 9461

CONTRACT DATE: 11/03/22

Distribution to:

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Const. Mgr
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor

CONTRACT FOR: James River Water Project PPEA - Amendment- CO #4

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM-----	\$	968,910.00
2. Net change by Change Orders-----	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	968,910.00
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)		748,527.50
5. RETAINAGE:		
a. 0% of Completed Work (Columns D+E on Continuation Sheet)	\$	0.00
b. 0% of Stored Material (Column F on Continuation Sheet)	\$	0.00
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	748,527.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)-----		
	\$	724,375.00
8. CURRENT PAYMENT DUE-----	\$	24,152.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	220,382.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:
By: [Signature] Date: July 6, 2023

State of: VIRGINIA
County of: ALBEMARLE

Subscribed and sworn to before me this 06th day of JULY 2023

Notary Public: [Signature]
My Commission expires: 03/31/2027



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED _____ \$24,152.50
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: [Signature] Date: 7/6/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

PROJECT:
James River Water Project PPEA
SOUTH

APPLICATION NUMBER: 4
APPLICATION DATE: 7/6/23
PERIOD TO: 30-Jun-23
FCC PROJECT NO: 9461

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)				Total Completed And Stored To Date (D + E + F)	% (G/C)		
1	Administrative and due Diligence	\$ 171,700.00	\$ 171,700.00	\$ -		\$ 171,700.00	100%	\$ -	\$ -	
2	VDH Preliminary Engineering Report	\$ 47,225.00	\$ 47,225.00	\$ -		\$ 47,225.00	100%	\$ -	\$ -	
3	Geotechnical Investigations	\$ 69,500.00	\$ 69,500.00	\$ -		\$ 69,500.00	100%	\$ -	\$ -	
4	Topographic Survey; Aerial 1ft contours	\$ 41,325.00	\$ 41,325.00	\$ -		\$ 41,325.00	100%	\$ -	\$ -	
5	Survey Property Lines along RWM route	\$ 41,325.00	\$ 41,325.00	\$ -		\$ 41,325.00	100%	\$ -	\$ -	
6	CSX Rail Permit	\$ 17,710.00	\$ 14,700.00	\$ -		\$ 14,700.00	83%	\$ 3,010	\$ -	
7	Preliminary Eng. for Intake, PS & Pipeline	\$ 338,600.00	\$ 338,600.00	\$ -		\$ 338,600.00	100%	\$ -	\$ -	
8	Property Acquisition Services w/plats	\$ 241,525.00	\$ -	\$ 24,152.50		\$ 24,152.50	10%	\$ 217,373	\$ -	
9						\$ -		\$ -	\$ -	
10						\$ -		\$ -	\$ -	
11						\$ -		\$ -	\$ -	
12						\$ -		\$ -	\$ -	
13						\$ -		\$ -	\$ -	
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24						\$ -		\$ -	\$ -	
25						\$ -		\$ -	\$ -	
SUBTOTALS PAGE 2		\$ 968,910.00	\$ 724,375	\$ 24,152.50	\$ -	\$ 748,528	77%	\$ 220,383	\$ -	

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT:
James River Water Project PPEA
SOUTH

APPLICATION NUMBER: 4
APPLICATION DATE: 07/06/23
PERIOD TO: 30-Jun-23
FCC PROJECT NO: 9461

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
26	*** CHANGE ORDERS ***								
27						\$ -		\$ -	\$ -
28						\$ -		\$ -	\$ -
29						\$ -		\$ -	\$ -
30						\$ -		\$ -	\$ -
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47					\$ -		\$ -	\$ -	
48					\$ -		\$ -	\$ -	
49					\$ -		\$ -	\$ -	
SUBTOTALS PAGE 3		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
APPLICATION TOTALS		\$ 968,910.00	\$ 724,375.00	\$ 24,152.50	\$ -	\$ 748,527.50	77%	\$ 220,382.50	\$ -



James River Water Authority
Summary of Work Inv #4 – CO #4 Amendment
07/05/23



Falconer Construction

Property Acquisition Services

1. Held multiple meetings with Fluvanna County and the JRWA to organize and begin the ROW acquisition process.

Proposal Development and Revised Comprehensive Agreement Negotiations

1. Held multiple meetings on the preliminary SOV
2. Developed clarifications on SOV line items
3. Continued with ongoing negotiation of SOV.
4. Began development of SOV opportunities presentation

KDR

Property Acquisition Services

1. Participated in numerous organizational meetings with FCC, Fluvanna County and the JRWA
2. Developed and began submitted bi-weekly tracking reports
3. Began title research - ongoing
4. Developed budget offer calculation sheet for use in determining minimum offer amount
5. Reviewed and provided edits to first set of plats

Timmons Group

Property Acquisition Services

1. Began development of first set of plats

Proposal Development and Revised Comprehensive Agreement Negotiations

1. Participated in meetings to review preliminary SOV
2. Assisted in development of clarifications on SOV line items
3. Assisted with ongoing negotiation of SOV
4. Assisted in the development of SOV opportunities presentation



JAMES RIVER WATER AUTHORITY AGENDA ITEM

Meeting Date: July 12, 2023

AGENDA TITLE:	James River Water Authority Capital Budget Carryover				
MOTION(s):	I move the James River Water Authority Board approve the carry-over of the unexpended FY22 JRWA Capital Project Budget in the amount of \$5,597,103.90 and reappropriate that amount to the FY23 JRWA Capital Project Budget.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
CONTACT(S):	Eric Dahl, Fluvanna County Administrator				
PRESENTER(S):	Eric Dahl, Fluvanna County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Effective July 1, 2022				
DISCUSSION:	<ul style="list-style-type: none"> At the end of FY22, the remaining James River Water Authority Capital Budget available was \$5,597,103.90 It is necessary to carry-over the budget, as the proceeds are restricted and taken out for the benefit of James River Water Authority project. 				
	Category	FY22 Beginning Project Budget	FY22 Expended	FY22 Available Project Budget	
	Design / Build Construction	\$5,389,699.75	0.00	\$5,389,699.75	
	Professional Services	10,000.00	4,500.00	5,500.00	
	Permitting	350,000.00	242,254.22	107,745.78	
	Consulting	350,000.00	256,252.00	93,748.00	
	Postal Services	1,000.00	589.63	410.37	
	Contingency	0.00	0.00	0.00	
	TOTALS	\$6,100,699.75	\$503,595.85	\$5,597,103.90	
FISCAL IMPACT:	None, as the debt proceeds were issued for this project in FY16. This action will carry-over the remaining FY22 Capital Budget to FY23.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



1001 Boulders Parkway
Suite 300
Richmond, VA 23225

P 804.200.6500
F 804.560.1016
www.timmons.com

July 7, 2023

Mr. Eric Dahl, County Administrator
James River Water Authority
Fluvanna County Office Building
132 Main Street, PO Box 540
Palmyra, VA 22963

**RE: James River Water Authority – Water Withdrawal Permit Modification:
Progress Report & Re-Allocation Request**

Mr. Dahl,

Attached is an update on the professional services by Timmons Group for the JRWA Water Withdrawal Permit modification and a re-allocation request.

Following is a summary of the work completed associated with the above referenced invoices:

Pre-Application Submittal Tasks

Task 1 – Survey Services (Time & Materials)

- Complete

Task 2 – Survey of Wetland Flagging (Time & Materials)

- Complete

Task 3 – Environmental Services (Time & Materials)

- Complete

Task 4 – JPA Preparation (Time & Materials)

- Complete

Post-Application Submittal Tasks

Task 5 – Review & Response Period (Time & Materials)

- Since the JRWA's August 2022 JPA submission, the Interim Agreement phase of the project has been completed which resulted in a refinement of the design drawings and minor shifts in the project's limits of disturbance. Therefore, updated design drawings, stream and wetland impact maps, compensatory mitigation credits table, USM scores, and letter of credit availability were provided to DEQ. As discussed during the April 27, 2023 call with DEQ, Timmons Group, and AquaLaw in attendance, it was agreed upon that the updated items should be provided before issuance of the draft permit.

Task 6 – Additional Environmental Services (Time & Materials)

- Timmons Group updated the stream and wetland impact maps as discussed under Task 5, above.

A summary of the fee invoiced relative to the approved project budget to date is presented:

Task	Approved Project Budget	Amount Invoiced (this Invoice)	Amount Invoiced Previously	Remaining Fee
Task 1 – Survey Services	\$15,000.00	\$0.00	\$14,647.50	\$352.50
Task 2 – Survey of Wetland Flagging	\$15,000.00	\$0.00	\$10,102.50	\$4,897.50
Task 3 – Environmental Services	\$40,000.00	\$0.00	\$28,301.25	\$11,698.75
Task 4 – JPA Preparation	\$75,000.00	\$0.00	\$61,458.75	\$13,541.25
Task 5 – Review & Response Period	\$32,402.50	\$16.25	\$32,386.25	\$0.00
Task 6 – Additional Environmental Services	\$65,000.00	\$2,270.00	\$21,036.50	\$41,693.50
Total to Date	\$242,402.50	\$2,286.25	\$167,932.75	\$72,183.50

Due to substantial activity that occurred in May and June to respond to DEQ’s request and provide updated information for the application, the T&M budget for Task 5, Review and Response Period has been met and exceeded. There is available budget in several other tasks, including Task 4 Joint Permit Application Preparation, Task 3 Environmental Services, and Task 6 Additional Environmental Services. **\$12,893.75 remains to be billed for work performed under Task 5.**

The draft surface water withdrawal permit was received on June 29, 2023. Additional work will be required for review of the draft permit and coordination with DEQ. Additional coordination is required with USACE to obtain a permit. Therefore, moving forward, it is respectfully requested to reallocate fees in accordance with the following table.

Task	Approved Project Budget	Project Budget After Proposed Reallocation	Net Change
Task 1 – Survey Services	\$15,000.00	\$15,000.00	\$0.00
Task 2 – Survey of Wetland Flagging	\$15,000.00	\$11,000.00	\$(4,000.00)
Task 3 – Environmental Services	\$40,000.00	\$40,000.00	\$0.00
Task 4 – JPA Preparation	\$75,000.00	\$62,000.00	\$(13,000.00)
Task 5 – Review & Response Period	\$32,402.50	\$59,402.50	\$27,000.00
Task 6 – Additional Environmental Services	\$65,000.00	\$55,000.00	\$(10,000.00)
Total to Date	\$242,402.50	\$242,402.50	\$0.00

Thank you for the opportunity to be of continued service to JRWA on this important project. Please feel free to contact us with any questions regarding this invoice or our team's services.

Respectfully submitted,



Joseph C. Hines, PE, MBA
Senior Principal



David J. Saunders, PE, DBIA
Senior Principal



Matt Miller, PE, M Eng
Senior Project Manager