



## FLUVANNA COUNTY DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

### GEOGRAPHIC INFORMATION SYSTEM DATA RELEASE POLICY

*(Last Updated: 2/1/2018)*

The County of Fluvanna has invested a large amount of effort into the development of a countywide Geographic Information System (GIS). The GIS implementation provided the county with a tool to make and support well-informed and intelligent decisions regarding the future of the county. The GIS implementation included the gathering of a large amount of spatial and non-spatial information. The information contained in the GIS supports the activities of County planning. County GIS files may be distributed to outside agencies upon request. **The fees for GIS data requests follow Fluvanna County Freedom of Information Act policies.**

This Data Release Policy will outline the methods and procedures that the county will use to provide the information contained in the GIS to other agencies.

#### **I. Overview of GIS Content:**

The County of Fluvanna GIS data is stored in a series of spatial databases. Environmental Systems Research Institute's (ESRI) ArcSDE manages these databases using a series of logical groupings called Feature Datasets. A Feature Dataset contains one or more Feature Data Classes that maintain the geographic and attribute information. All GIS data released by the County of Fluvanna will originate in one of these spatial databases.

#### **II. Data Not Distributed:**

The County of Fluvanna will not redistribute digital information that staff or contractors working for the county have not generated. Several data items are included in the GIS that were generated by other agencies (Census Geography & Attributes, USDA Soil Survey, etc.), but the County of Fluvanna will not redistribute this information. The requestor should contact the agency responsible for creating these data items directly.

The County of Fluvanna will honor the Copyright requirements of any spatial data used by county staff. The GIS staff will assure that the required citation and crediting information is included on all map products released by the county. The data requestor is advised that the County of Fluvanna complies with these Copyright protections, and is reminded to comply with these requirements as well.

The County of Fluvanna will not distribute aerial imagery developed by VGIN. The County is exercising its right to withhold this data based on Title 2.2, Chapter 20.1, Subsection B.1 of the Code of Virginia.

#### **III. Digital Data Delivery Format:**

The County of Fluvanna GIS will distribute the digital map data in ESRI shape files.

#### **IV. Data Disclaimer:**

The County of Fluvanna GIS displays the following disclaimer on all maps depicting GIS data:

**Disclaimer.** THE COUNTY OF FLUVANNA MAKES NO WARRANTY, REPRESENTATION, OR GUARANTEE OF ANY KIND REGARDING EITHER ANY MAPS OR OTHER INFORMATION PROVIDED HEREIN OR THE SOURCES OF SUCH MAPS OR OTHER INFORMATION. THE COUNTY OF FLUVANNA SPECIFICALLY DISCLAIMS ALL REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

The County of Fluvanna assumes no liability either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein.

Parcel and Zoning information have been developed to provide a graphic representation of the Real Estate Property Tax Maps. The boundaries of any parcel may have been adjusted to provide a more visually pleasing presentation. User should refer to instrument of transfer (deed or plat) for legal boundary location and perimeter or area measurements.

Fluvanna County staff makes every reasonable effort to assure that the GIS information is correct, current and complete. The map data is assumed to be correct, but there is a possibility of errors being present in either the spatial or non-spatial information provided. The requestor is notified that the County of Fluvanna cannot be held responsible for damages incurred by the requestor or any other party by using the data on their behalf.

**V. Source Citation:**

The County of Fluvanna requires that the requestor of any digital map data agree to include a citation identifying the County of Fluvanna GIS as the source of the applicable geographic or tabular information.

**VI. Data Analysis Completed Using GIS Data:**

Fluvanna County reserves the right to require any report or data analysis prepared directly or indirectly from the use of the County's GIS files be made available to the County free of charge at the time the final report or analysis is prepared.

**VII. Requestor Information:**

Specific Data Requested: \_\_\_\_\_

\_\_\_\_\_

Specific Reason for Request: \_\_\_\_\_

\_\_\_\_\_

Organization requesting data, Address, and Phone Number \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Printed Name of Individual Requesting Data                      Title

\_\_\_\_\_

Signature of Individual Requesting Data                      Date