



FLUVANNA COUNTY PLANNING COMMISSION

REGULAR MEETING AGENDA

Morris Room, Fluvanna County Administration Building

132 Main St, Palmyra, VA 22963

August 12, 2025

7:00pm Regular Meeting

REGULAR MEETING

1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 – ADOPTION OF THE AGENDA

3 – DIRECTOR’S REPORT

4 – APPROVAL OF MINUTES

A Approval of Minutes from June 10, 2025 – Todd Fortune, Director of Planning

B Approval of Minutes from July 14, 2025 – Todd Fortune, Director of Planning

5 – PUBLIC COMMENTS #1 (5 Minutes Each)

6 – PUBLIC HEARING

C ZTA 25:04 – Amend the “Code of the County of Fluvanna, Virginia,” by defining “mobile food unit” and authorizing such activity by-right in all zoning districts – Todd Fortune, Director of Planning

D ZTA 25-07 – Amend the “Code of the County of Fluvanna, Virginia,” to conform to the Code of Virginia by removing Planning Commission approval authority for the administrative review process for plats and plans and assigning such authority solely to the Subdivision Agent, and by changing certain review timeframes – Todd Fortune, Director of Planning

E ZMP 25:02 – Fork Union Drive-in rezoning – Jason Overstreet, Senior Planner

7 – RESOLUTIONS

F ZTA 25:08 – Amend the “Code of the County of Fluvanna, Virginia,” by clarifying under what circumstances special events will need a permit – Todd Fortune, Director of Planning

8 – SITE DEVELOPMENT PLANS

G None

9 – SUBDIVISIONS

H None

10 – PRESENTATIONS

I None

11 – UNFINISHED BUSINESS

J Comprehensive Plan Update – Todd Fortune, Director of Planning

12 – NEW BUSINESS

K BZA Process – Jason Overstreet, Senior Planner

L Fluvanna County Address Policy – Todd Fortune, Director of Planning

13 – PUBLIC COMMENTS #2 (5 minutes each)

14 – ADJOURN



Planning Director Review

Fluvanna County...The heart of central Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Morris Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Commission wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Commission to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman shall be the judge of such breaches, however, the Commission may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Commission.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Commission.
 - All questions should be directed to the Chairman. Members of the Commission are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Commission will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County...The heart of central Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Morris Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*