



COUNTY OF FLUVANNA, VIRGINIA

Invitation for Bid (IFB) #2025-03

HISTORIC COURTHOUSE RESTORATION PROJECT

Issue Date: October 24, 2025

Due Date: November 24, 2025 at 2 p.m. EST

Procurement Contact:

County of Fluvanna
Linda Mills, Purchasing Officer
132 Main Street
P.O. Box 540
Palmyra, VA 22963
Ph: (434) 591-1930 x1124
Email: lmills@fluvannacounty.org

All sealed Bids shall be turned in no later 2:00 p.m. EST on November 24, 2025.

- All Bids that are delivered via mail or are hand delivered must be addressed to the “Procurement Contact” listed above.
- Any Bids that are turned in late will be rejected and returned unopened.
- Any Bids sent in via facsimile, telephone, or email shall not be considered.
- Electronic Bids will only be accepted by uploading documents to eVA Virginia’s Marketplace [eVA - Virginia's eProcurement Marketplace - eVA](#).
- Bids shall be submitted by either a sealed envelope, plainly marked “Historic Courthouse Restoration Project” and/or uploaded electronically to eVA, Virginia’s eProcurement Marketplace www.eva.virginia.gov (“eVA”).

Bid documents can be downloaded by clicking on the following link: <https://www.fluvannacounty.org/IFBs>.

1. PURPOSE

- A. By this Invitation for Bids (“IFB”), Fluvanna County (herein referred to interchangeably as the “County” or “Owner”) is seeking competitive sealed bids from qualified licensed contractors (herein referred to interchangeably as “Offeror” or “Bidder”) to establish a firm fixed price contract with the Offeror to furnish, deliver, supply, and install all necessary labor and materials associated with the completion of any and all necessary or appropriate associated work at the Fluvanna County Historic Courthouse (“Courthouse”) in accordance with the specifications and plans (as defined below) and the terms and conditions stated herein.
- B. The project (“Project”) will be completed at the Courthouse in strict conformance to the Plans and specifications entitled “Fluvanna County Historic Courthouse Phase 2 Restoration” dated 9/18/2025, which are attached hereto as part of **Exhibit 1** and incorporated herein as a material part of this IFB (referred to herein interchangeably as the “Plans” or “**Exhibit 1**”).

2. BACKGROUND

- A. Fluvanna County is centrally located in the heart of Virginia, 120 miles south of Washington, D.C., 60 miles west of Richmond, VA, and 25 miles southeast of Charlottesville, VA. The County encompasses a land area of 282 square miles and is bound by Interstate 64 to the north and by the James River to the south. As of June 30, 2024, the County had an estimated population of 28,349.
- B. The Fluvanna County Historic Courthouse: Construction of the Courthouse, completed in 1831, was supervised by Walker Timberlake, a Methodist preacher who undertook various architectural and engineering works in the County. Fluvanna's Courthouse is one of the state's few antebellum courthouses to remain without additions and retain its original interior arrangement and many original fittings. The Greek Doric portico of the Courthouse features typical Greek columns without bases. Like most antebellum courthouses in Virginia, the columns are not fluted, although that is a hallmark of the Greek Doric order. The Courthouse is also distinguished by the extensive use of stone for the column and pilaster capitals, steps, water table, window sills, and lintels. Two levels of windows on the sides as well as the three arched windows at the rear are separated by pilasters. The Courthouse is part of the Fluvanna County Courthouse Historic District. The Courthouse is located at 35 Court Square, Palmyra, Virginia 22963.
- C. John Hartwell Cocke (1780-1866) of Bremo Plantation in Fluvanna County was a protégé and close friend of his older Albemarle neighbor, Thomas Jefferson, sharing with him a keen interest in classical architecture, education, and innovative farming. A practical and successful businessman, Cocke was also a distinguished soldier, achieving the rank of brigadier general in the War of 1812 in the Virginia Militia, a reformer active in the temperance movement, and an opponent of slavery. His efforts to educate slaves at times subjected Cocke and his second wife to physical attacks. Cocke played a central role in helping Jefferson found the University of Virginia and joined Jefferson in overseeing the construction of the academical village, today a World Heritage Site. John Hartwell Cocke served on the University's first Board of Visitors and continued on the board for decades until his death in 1866. Cocke's work at Bremo Plantation is recognized as masterworks in domestic and agricultural architecture encompassing three estates, varied styles, and some 1,500 acres. The Bremo Historic District is a National Historic Landmark, the highest designation given in the United States and one reserved for places of “surpassing importance.” Cocke is credited as well with the final design of the Fluvanna County Courthouse, the County Jail, and the Glen Burnie estate, all three of which are National Register properties in Fluvanna.

3. SCOPE OF SERVICES

- A. Offeror shall provide, furnish, deliver, supply, and install all necessary or appropriate labor, services, parts, tools, materials, equipment, items and resources as may be required to complete the Project in accordance with the Plans, Specifications and terms and conditions stated herein, which Scope of Work, shall include at minimum, but is not limited to, all of the following:
1. Limited site work including concrete steps, landing, gutters, brick paving, and metal handrails.
 2. Landscaping shall include trimming existing-to-remain trees adjacent to the building and the removal and/or replacement of select plantings to accommodate the work on the building and its immediate perimeter.
 3. Restoration of the exterior including roofing, masonry, stucco, openings, and exterior finish work.
 - i. Remove existing slate roofing, recycle usable shingles for future use elsewhere, repair wood roof structure and framing, and install new slate shingle roofing system using Owner-furnished slate shingles. A new bell enclosure, which includes new framing and support along with the restoration of the historic bell, and sheet metal work are also included.
 - ii. Masonry work includes cleaning of existing brick, repair/replacement of damaged brick, and repointing. Columns and pilasters will have existing finish coat of stucco removed and a new finish coat installed following repair of brick.
 - iii. Exterior finish work includes repair and/or replacement of damaged wood trim and painting of wood and stucco surfaces. Plaster ceiling of the portico will be repaired and then repainted
 - iv. Opening work includes restoration of exterior doors and windows and the replication of existing wood shutters along with painting of all items.
 4. Interior work is limited to strengthening of the mezzanine railing and improvements in the attic.
 5. Mechanical work shall include the replacement of all existing interior and exterior units with those of comparable size. Existing ductwork shall remain.
 6. Electrical work shall include removal of existing equipment and electrical and telecom wiring with updated equipment and wiring. A complete lighting protection system shall be provided.
 7. Plumbing work shall include removal of all existing fixtures, capping existing plumbing lines, and replacement of fixtures in one single-occupant restroom.
 8. Fire Alarm shall include provision of a new system in its entirety including annunciator panel at building entrance.

4. WORK PERFORMED BY THE OWNER

The Contractor shall refer to Exhibit 1 for all scope of work performed by the Owner.

5. CONTRACTOR AND SUBCONTRACTOR MINIMUM REQUIREMENTS

- A. The Contractor should have, at a minimum, a current Class "A" Contractor's license as issued by the Commonwealth of Virginia Board of Contractors, Department of Professional and Occupational Regulation.
- B. All subcontractors shall possess the appropriate contractor's license(s) with the specific specialty services

as recognized by the Virginia Board for Contractors, Department of Professional and Occupational Regulation to perform electrical and any other services required for the Project.

- C. The Contractor shall be responsible for providing quality services required for the performance of the Project in accordance with best industry standards, Plans, directions and instruction as provided hereunder and in any resulting Contract.
- D. All equipment, materials, and installation work provided as a part of the Project shall conform to the Virginia Code, Virginia Uniform Statewide Building Codes, National Electrical Code, OSHA, and the specifications of this IFB.
- E. Contractor(s) shall warrant, replace, or repair any defective product, materials, installation or services for a maximum of one (1) year from County's acceptance of any work or services hereunder at no additional cost. County shall be deemed to have accepted services hereunder only after receipt of a proper and detailed invoice from Contractor for all of the work and payment by the County to Contractor in full on such invoice.
- F. **Debarment Certification: By signing the Pricing Page (Attachment E) contained in the IFB, bidders are certifying that bidder is not currently debarred by any local or state government or the Federal Government. Bidders shall provide in their bid documentation related to all debarments that occurred within the last ten (10) years.**

6. PRE-BID CONFERENCE

- A. **A mandatory pre-bid conference will be held on Wednesday, November 5, 2025, at 10 a.m. at the Fluvanna County Historic Courthouse, 35 Court Square, Palmyra, Virginia 22963.**
- B. At the pre-bid conference Bidders will be allowed to inspect and analyze the current environment, site, and collect further data in determination of their ability to perform the Project required. The Bidder shall be presumed to have made a reasonable inspection of the Property and site before the time of Bid submission and shall be held responsible for all information available through such inspections; and submission of a Bid will be a confirmation that the Bidder did make a site inspection and is aware of all conditions affecting performance and price(s) submitted. The County may determine in its sole discretion that a second pre-bid conference is necessary; the date and time of any such second pre-bid conference will be disclosed in an amendment to this IFB.

7. BID PREPARATION The County will follow the evaluation process and selection criteria described in this Invitation for Bid. In order to provide each Offeror an equal opportunity for consideration, adherence to a standardized Bid format is required. The format of each Bid must contain the following elements organized into separate chapters and sections, as the Offeror may deem appropriate. The following paragraphs provide guidelines to each Offeror for information to include in the Bid:

- A. **Cover Letter** - Provide a cover letter that confirms the Offeror's understanding of this Invitation for Bid, an overview of the history and qualifications of the firm.
- B. **Forms** - All forms required to be submitted under this IFB must be included in the Bid as an Appendix.
 - a. Certificate of No Collusion
 - b. Offeror Statement
 - c. Proof of Authority to Transact Business in Virginia
 - d. **Bid Form**
- C. **Qualifications** - Statement of qualifications that meets the minimum requirements outlined in **Exhibit 2**

and any additional information that the Offeror considers pertinent to its qualifications for the Project and which respond fully to the Scope of Work described herein. "Additional Information" is defined as:

- a. Licenses to conduct services required by applicable law; and
 - b. Specify any additional individuals who will be assigned to the contract, the level of their experience including credentials, related experience/work history, training, and education.
- D. **Proposed Subcontractors** - The Offeror shall clearly state whether it is proposing to subcontract any of the work herein. The names of all proposed subcontractors shall be provided. By proposing such firm(s) or individuals, the Offeror assumes full liability for the subcontractor's performance. The Offeror shall state the amount of previous work experience with the subcontractor(s).
- E. **Representative Projects** – This section of the Offeror's Bid should list and describe representative clients currently serviced, focusing on historical restoration services and especially services provided to other Virginia agencies, localities, and public bodies that meets the minimum requirements outlined in Section 7(C) of this IFB. Describe the local office experience including the project name and location, brief description of the project, description of the scope of services provided, and principal contact person. The Offeror must include a description of every historical restoration project it has worked on in the last two (2) years for the Commonwealth of Virginia (including any department or agency thereof) or a Virginia public body, and Offeror must include the client's name, a contact point for client, and a brief description of the type of services provided.
- F. **Client References** - Offerors shall provide a minimum of four (4) client references that are similar in size and scope to the County's project that have utilized historical restoration services. Client reference information must include the date of services, length of services, and a point of contact.
- G. **Other** - The County is not responsible for failure to locate, consider, and evaluate qualification factors presented outside this format.
- H. **Incurred Expenses** - The County will not be liable for any cost incurred by Offerors in preparing and submitting Bids. Offerors may not collect Bid preparation charges from the County of Fluvanna as a result of cancellation of this IFB.
- I. **Addenda** - Return the IFB cover sheet and all addenda acknowledgments, if any, signed and filled out as required. By submitting a Bid Offerors certify that all information provided in response to this IFB is true and accurate.

8. SUBMITTAL INSTRUCTIONS

- A. **Bids shall be submitted no later than 2:00 p.m. local time on November 24, 2025. by either a sealed envelope, plainly marked "Historic Courthouse Restoration Project" and/or uploaded electronically to eVA, Virginia's eProcurement Marketplace at www.eva.virginia.gov ("eVA"). If the Bidder is not uploading electronically to eVA, each Bidder must submit one (1) hard copy original and one (1) electronic copy of its bid documents on USB flash drive. It is the responsibility of the Offeror if submitting electronically to confirm the attachments have been properly uploaded.**
- B. **All forms attached to this IFB must be fully completed, executed by the Offeror and returned as a part of Offer's Bid.**
- C. **Bid Bond:**
 - i) Pursuant to Virginia Code Section 2.2-4336, a Bid must be accompanied by Bid security in an amount of 5 percent of Bidder's maximum Bid price and in the form of Bid bond insuring the Owner (on the form attached as **Exhibit 3**) issued by a surety meeting the requirements of the terms and conditions defined

herein and Virginia law.

ii) The Bid security of the Successful Bidder will be retained until such Bidder has executed the Contract Documents, furnished the required contract security, and met the other conditions of the Notice of Award, whereupon the Bid security will be returned. If the Successful Bidder fails to execute and deliver the Contract Documents and furnish the required contract security within fifteen (15) days after the Notice of Award, Owner may consider Bidder to be in default, annul the Notice of Award, and the Bid security of that Bidder will be forfeited. Such forfeiture shall be Owner's exclusive remedy if Bidder defaults. The Bid security of other Bidders whom Owner believes to have a reasonable chance of receiving the award may be retained by Owner until the earlier of seven days after the Effective Date of the Agreement or sixty-one (61) days after the Bid opening, whereupon Bid security furnished by such Bidders will be returned.

iii) Bid security of other Bidders whom Owner believes do not have a reasonable chance of receiving the award will be returned within seven days after the Bid opening.

- D. Oral Bids, Bids received by telephone, fax, telegraph, or email shall be rejected. Any Bids that are turned in late will be rejected and returned unopened.
- E. An authorized representative of the Offeror shall sign Bids. All information requested should be submitted. Failure to submit all information requested may result in the County requiring prompt submission of missing information and/or giving a lowered evaluation of the Bid. Bids which are incomplete or lack information may be rejected by the County in its reasonable discretion as non-responsive.
- F. Bids should be organized in the order in which the requirements are presented in the IFB. All pages of the Bid should be numbered. Each paragraph in the Bid should reference the paragraph of the corresponding section of the IFB. It is also helpful to repeat the text of the requirement as it appears in the IFB.

9. GENERAL INSTRUCTIONS

- A. **IFB Response:** In order to be considered for selection, interested parties must submit a complete response to this IFB. Failure to comply with all criteria listed herein may be cause to reject an Offeror's Bid.
- B. **IFB Questions:** Any inquiries or requests for clarification or additional information must be delivered in writing (via email) to the County no later than November 13, 2025, by 10:00 a.m. to the following email address: lmills@fluvannacounty.org. All inquiries will be answered via an addendum, posted to eVA and the County website. Should a Bidder find discrepancies in the Plans and/or Specifications or be in doubt as to the meaning or intent of any part thereof, the Bidder must request clarification from the County in writing by the deadline stated herein. Failure to request such a clarification is a waiver of any claim by the Bidder for additional expenses because its interpretation was different than the County's interpretation.
- C. **Ownership of Bids:** Ownership of all data, materials, and documentation originated and prepared for the County pursuant to the IFB shall belong exclusively to the County and be subject to public inspection in accordance with the Virginia Freedom of Information Act ("FOIA"). Any proprietary or trade secrets material submitted must be identified as such prior to disclosure to the County, and must indicate the specific words, figures, or paragraphs specifically, and with a reason why such material is proprietary or a trade secret under Virginia law in strict conformance with Virginia Code 2.2-4342 and FOIA. Any classification not made in strict conformance with the requirements of Virginia Code or not meeting the definition of a "trade secret" or "propriety" shall be ineffective and such information shall not be held confidential and shall be subject to public inspection. The classification of an entire Bid document is not acceptable, will not be honored and may result in rejection and return of the Bid.

10. AWARD OF CONTRACT

- A. The contract will be awarded to the lowest responsible and responsive bidder whose bid, conforming to this IFB, is most advantageous to the County, considering price and any other evaluation criteria set forth in the bid documents and consistent with the Virginia Procurement Act, the County's Code, the County's Procurement Policies and Procedures, and other applicable law. Nothing herein requires that the County complete this work and the County may determine not to award any Contract pursuant to this IFB in its sole discretion for any reason or no reason at all.
- B. The County of Fluvanna may cancel this Invitation for Bid or reject Bids at any time prior to an award, and is not required to furnish a statement of the reason why a particular Bid was not deemed to be the most advantageous (Section 2.2-4359(D) Code of Virginia). The award document will be a contract incorporating by reference all requirements, terms, and conditions of the solicitation and the Offeror's Bid as negotiated.
- C. The County may choose not to award a contract or Notice to Proceed for any or all work described herein.
- D. **Contract Documents:** The contract between the County and the winner bidder will consist of the AIA Document 105 with the County's Supplemental Conditions which are attached hereto as **Exhibit 4**.
- E. **Construction Schedule:** The resulting Contract will have a 270 consecutive calendar day schedule ("Construction Schedule") for substantial completion from the date established on the executed notice to proceed.
- F. **Liquidated Damages:** The Contractor understands and acknowledges that the County is using Grant Funds to pay for specific costs of the Project and therefore, the Project must be completed within 270 consecutive calendar days. Contractor and County recognize that time is of the essence with respect to the Project schedule and that County will suffer financial loss if the Project is not fully and finally completed within 270 calendar days. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by County if the Work is not completed on time. Accordingly, instead of requiring any such proof, County and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay the County Two Hundred and Fifty Dollars (\$250.00) for each day after the last day of the Construction Schedule until the Project is substantially complete.
- G. **Performance and payment Bond Required:** Consistent with Virginia Code Section 2.2-4337, prior to execution of any contract the County will require the winning bidder to deliver a performance and payment bond in an amount equal to the contract price from an insurer licensed in Virginia.
 - 1. Bond Forms. The form of bonds which will be required of a Contractor awarded work on the Project are attached hereto as **Exhibit 5**.

11. TERMS

- A. The County's General Terms, Conditions, and Instructions to Bidders and Contractors are attached hereto and incorporated herein by reference as Appendix I and are a material part hereof. To the extent permitted by Applicable Law, these provisions bind all Offerors. Further, the conditions and requirements of this IFB, including, but not limited to, County's General Terms, Conditions, and Instructions to Bidders and Contractors, are a material part of any contract awarded between the County and the successful Offeror(s).

PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

THIS FORM MUST BE SUBMITTED WITH YOUR BID/BID. FAILURE TO INCLUDE THIS FORM MAY RESULT IN
REJECTION OF YOUR BID/BID

Pursuant to Virginia Code §2.2-4311.2, an Offeror/Bidder organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia shall include in its Bid/bid the identification number issued to it by the State Corporation Commission ("SCC"). Any Offeror/Bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law shall include in its Bid/bid a statement describing why the Offeror/Bidder is not required to be so authorized. Any Offeror/Bidder described herein that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the County Administrator, as applicable. If this quote for goods or services is accepted by the County of Fluvanna, Virginia, the undersigned agrees that the requirements of the Code of Virginia Section 2.2-4311.2 have been met. Please complete the following by checking the appropriate line that applies and providing the requested information. ***PLEASE NOTE: The SCC number is NOT your federal ID number or business license number.***

A. _____ Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such vendor's Identification Number issued to it by the SCC is _____.

B. _____ Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such vendor's Identification Number issued to it by the SCC is _____.

C. _____ Offeror/Bidder does not have an Identification Number issued to it by the SCC and such vendor is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

Please attach additional sheets if you need to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.

Legal Name of Company (as listed on W-9) _____

Legal Name of Offeror/Bidder _____

Date _____

Authorized Signature _____

Print or Type Name and Title _____

PLEASE RETURN THIS PAGE WITH BID SUBMISSION – [REQUIRED]

CERTIFICATION OF NO COLLUSION

The undersigned, acting on behalf of _____, does hereby certify in connection with the procurement and Bid to which this Certificate of No Collusion is attached that:

This bid is not the result of, or affected by, any act of collusion with another person engaged in the same line of business or commerce; nor is this bid the result of, or affected by, any act of fraud punishable under Article 1.1 of Chapter 12 of Title 18.1 of the Code of Virginia, 1950, as amended (18.2-498.1 et seq.).

Respectfully submitted this _____ day of _____, 20_____.

Complete if Bidder is an Entity:

WITNESS the following duly authorized signature and seal:

Name of Entity: _____

By: _____ (SEAL)

Signature

Print Name: _____

Print Title: _____

STATE OF _____

COUNTY/CITY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____ (month),
_____(year) by _____ (Print Name),
_____(Print Title) on behalf of _____ (Name of Entity).

[SEAL]

Notary Public

My commission expires: _____

Notary registration number: _____

Complete if Bidder is a Sole Proprietor:

Witness the following signature and seal:

_____(SEAL)

Signature

Print Name: _____

STATE OF _____

COUNTY/CITY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____ (month),
_____(year) by _____ (Print Name), a sole proprietor.

[SEAL]

Notary Public

My commission expires: _____

Notary registration number: _____

PLEASE RETURN THIS PAGE WITH BID SUBMISSION - [REQUIRED]

OFFEROR STATEMENT

The undersigned Bidder/Offeror (hereinafter "Bidder") hereby certifies that the Bidder has carefully examined all instructions, plans, conditions, specifications, and other documents or items of this Invitation for Bid and hereby submits this bid/Bid pursuant to such instructions, plans, conditions, specifications, and other documents or items. By submitting a bid/Bid, the Bidder covenants and agrees that he has satisfied himself, from his own investigation of conditions to be met, that he fully understands his obligation and that he will not make any claim for, or have right to cancellation or relief from the resulting contract because of any misunderstanding or lack of information; Certifies and warrants that the Bidder is properly licensed to provide the goods/services specified in the Request for Bid and has the appropriate License or Certificate and classification(s) required to perform the work included in the scope of the Bid documents, prior to submitting the Bid, in accordance with Title 54.1, Chapter 11 of the Code of Virginia. If a Bidder shall fail to obtain the required license prior to submission of his Bid, he shall be deemed to be in violation of § 54.1-1115 of the Code of Virginia (1950), as amended, and his Bid will not be considered; Bidder further agrees that conditions herein have been carefully read and this Bid is submitted subject to all requirements stated herein. The undersigned hereby acknowledges and agrees, if this Bid is accepted, to furnish all services agreed upon in strict accordance with the contract.

Complete if Bidder is an Entity: WITNESS the following duly authorized signature and seal:

Name of Entity: _____

By: _____ (SEAL)

Signature

Print Name: _____

Print Title: _____

STATE OF _____

COUNTY/CITY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____ (month),
____ (year) by _____ (Print Name),
____ (Print Title) on behalf of _____ (Name of Entity).

[SEAL]

Notary Public

My commission expires: _____

Notary registration number: _____

Complete if Bidder is a Sole Proprietor: Witness the following signature and seal:

____ (SEAL)

Signature

Print Name: _____

STATE OF _____

COUNTY/CITY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____ (month),
____ (year) by _____ (Print Name), a sole proprietor.

[SEAL]

Notary Public

My commission expires: _____

Notary registration number: _____

PLEASE RETURN THIS PAGE WITH BID SUBMISSION - [REQUIRED]

BID FORM

Bid Time: 2:00 p.m.
Bid Due Date: November 24, 2025
Location: Fluvanna County Office
132 Main Street, Palmyra, VA 22963

BID FROM: _____

BID TO: Fluvanna County, Virginia

PROJECT: Fluvanna County Historic Courthouse Phase 2 Restoration

1. Having carefully examined the Contract Documents for this project, as well as the premises and all conditions affecting the proposed construction, the undersigned proposes to provide all labor, materials, services, taxes and equipment necessary for, or incidental to, the construction of the project in accordance with the Contract Documents within the time set forth, for the lump sum base bid of:

\$ _____

Dollar Amount is to be Shown Numerically

2. Allowance: The allowance described in Specification Section 01 20 00, Price and Payment Procedures, is included in the Bid Price.
3. Unit Prices: If the required quantities of the items listed below are increased or decreased by change order, the unit prices set forth below shall apply to such quantities. Dollar Amount is to be shown numerically.

Unit Price No. 1 – Wood Roof Deck Replacement

- a. Description: Replacement of existing deteriorated wood roof decking with 1-inch thick boards of the same size and type as the original.as called for in Section 06 15 00, Wood Decking.
- b. Unit of Measurement: Square foot of board decking removed and replaced.

\$ _____ per sq. ft. of board decking removed and replaced.
Dollar Amount is to be Shown Numerically

Unit Price No. 2 – Replace Deteriorated Sill Plates at Roof

- a. Description: Replace deteriorated sill plates as shown on Drawings and as called for in Section 06 10 – 00, Rough Carpentry.
- b. Unit of Measurement: One sill plate replaced.

\$ _____ per replacement of one sill plate.
Dollar Amount is to be Shown Numerically

Unit Price No. 3 - Repair Deteriorated Rafter Tails at Roof

- a. Description: Repair deteriorated wood roof rafter tails as shown on the Drawings and as called for in Section 06 10 00, Rough Carpentry,
- b. Unit of Measurement: One wood rafter tail repaired.

\$ _____ per repair of one wood rafter tail.
Dollar Amount is to be Shown Numerically

Unit Price No. 4 – Stucco Crack Repair

- a. Description: Repair cracks in stucco at pilasters, columns, and portico ceiling as called for in Section 09 24 00, Cement Plastering.
- b. Unit of Measurement: Linear foot of crack.

\$ _____ per linear foot of crack repaired.
Dollar Amount is to be Shown Numerically

Unit Price No. 5 – Stucco Patching

- c. Description: Patch deteriorated or delaminated areas of stucco at the pilaster, columns, and portico ceiling s as called for in Section 09 24 00, Cement Plastering
- d. Unit of Measurement: Square foot of patch.

\$ _____ per sq. ft. of stucco patch.
Dollar Amount is to be Shown Numerically

Unit Price No. 6 – Brick Masonry Repointing

- a. Description: Repoint brick masonry on the building exterior as called for in Section 04 03 21 Historic Brick Masonry Restoration and Cleaning.
- b. Unit of Measurement: Square foot of repointing.

\$ _____ per sq. ft. of repointing.
Dollar Amount is to be Shown Numerically

4. Alternate Bids: The undersigned Bidder proposes the amount below be deducted from the Base Bid if the particular alternate bid(s) are accepted by the Owner. Amounts listed for each alternate bid include costs of related coordination, modification, or adjustment.

- a. Owner reserves the right to accept or reject any alternate, in any order, and to award or amend the Contract accordingly.
- b. Acceptance or non-acceptance of any alternates by the Owner shall have no affect on the Contract Time.
- c. Schedule of Alternate Bids:
 - i. Alternate Bid No. 1: Light Fixtures

Deduct \$ _____
Dollar Amount is to be Shown Numerically.

ii. Alternate Bid No. 2: Receptacles and Power

Deduct \$ _____

Dollar Amount is to be Shown Numerically.

5. Completion Time: The resulting Contract will have a 270 consecutive calendar day schedule for substantial completion after the date established in a written Notice to Proceed.
6. The undersigned, in compliance with the Contract Documents for the construction of the above named project, does hereby declare:
 - a. That the undersigned understands that the Owner reserves the right to reject any and all bids and to waive any formality.
 - b. That, if awarded the Contract, the undersigned will enter into an Agreement, on a form identical to the form identified as Exhibit 4 and execute required performance and payment bonds within ten (10) days after receipt of the Intent to Award, will commence work within ten (10) days after the date of the Notice to Proceed, and will complete the Contract fully within the time for completion as indicated.
 - c. County and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay the County Two Hundred and Fifty Dollars (\$250.00) for each day that expires after the Substantial Completion Date until the Project is substantially complete.
 - d. The undersigned further agrees that the bid security payable to Owner and accompanying this proposal shall become the property of the Owner as liquidated damages if the undersigned fails to execute the Contract or to deliver the required bonds to the Owner within ten (10) days from receipt of the Intent to Award as these acts constitute a breach of the Contractor's duties.
 - e. That this bid may not be withdrawn for a period of sixty (60) days after the bid opening.
 - f. The undersigned understands that the Owner's intent is to construct all facilities proposed within the limits established by the funds appropriated for the project.
 - g. The names of subcontractors and the nature of the work to be performed by each one have been included on the Bid Form.
 - h. Bids submitted by a "Joint Venture" shall be signed by representatives of each component part of the Joint Venture. The licenses of each component part of the Joint Venture shall also be listed in the bid submittal. Therefore, joint venture bidders shall indicate at least two (2) signatures and two (2) license numbers on the Bid Form. Exception: Joint Ventures who have been properly licensed as a "Joint Venture" need only to indicate the joint venture license number on the Bid Form. Joint Venture bidders shall indicate at least two (2) signatures on the Bid Form even if they are licensed as a joint venture.
7. The following documents are attached to and made a condition of this Bid.
 - a. Certificate of No Collusion.
 - b. Offeror Statement
 - c. Proof of Authority to Transact Business in Virginia.
 - d. Bid security.
 - e. Listing of those Subcontractors indicated.
 - f. Listing of previous comparable projects (see Invitation for Bids Item 7(E)).

8. The undersigned acknowledges receipt of and inclusion as a part of the Contract Documents the following addenda:

No. _____ Dated _____

No. _____ Dated _____

No. _____ Dated _____

LISTING OF SUBCONTRACTORS

IN THE EVENT THAT THE WORK LISTED IS BEING PERFORMED BY THE GENERAL CONTRACTOR AND NOT BY A SUBCONTRACTOR, SO INDICATE

Indicate the Name(s), of each entity performing the listed work:

SLATE SHINGLE ROOFING

Name: _____

Address: _____

MASONRY

Name: _____

Address: _____

DOOR AND WINDOW RESTORATION

Name: _____

Address: _____

PLASTER/STUCCO WORK

Name: _____

Address: _____

PAINTING

Name: _____

Address: _____

Respectfully Submitted:

Name of Bidder (Typed or Printed)

Address

BY: _____
(Signature and Title)

Contractor's Joint Venture License Number(s) or Contractor's License
No.

Telephone Number

Fax Number

Federal ID Number or Social Security Number

Date of Bid